

**HORSHAM DISTRICT COUNCIL**

**CARAVAN SITES AND CONTROL OF DEVELOPMENT ACT, 1960**  
**TOURING CARAVANS AND TENTED SITES**

**SCHEDULE OF CONDITIONS**

Annexed to the Site Licence No.            granted to  
and issued on                                    under Section 3 of the Caravan Sites and Control of  
Development Act, 1960 in respect of the caravan site at

**1. Period of Use**

The caravan site shall not be occupied other than as specified in the licence.

**2. Density**

The site density shall not exceed seventy five units (caravans, motor caravans or tents) per hectare (thirty units per acre) calculated on the basis of usable area, in accordance with the following schedule.

**3. Siting**

3.1 No caravan, motor caravan or tent shall be brought on the site for the purposes of human habitation until such time as adequate sanitary facilities are made available to the part of the site to which it has been allocated.

3.2 Every caravan or motor caravan shall not be less than six metres from any other unit in separate family occupation and less than three metres between units shall not be permitted in any circumstances.

3.3 A tent shall be so placed as to be at a distance of at least three metres from any other tent and so that at least one metre separates the guy ropes of one tent from those of any other tent; provided that any two tents may be pitched together to form one tent, in which case the distance shall apply to the tent so formed as if it were one tent.

3.4 A vehicle or other ancillary equipment may be permitted within the six metres space between caravans and motor caravans in separate occupation; however, in order to restrict the spread of fire, there shall always be three metres clear space between any vehicle or other ancillary equipment so placed, and a unit in separate occupation.

3.5 No vehicles or other ancillary equipment shall be permitted within the three metres space between tents.

3.6 Clear access for emergency vehicles shall be maintained at all times.

3.7 No caravan, motor caravan or tent shall be sited within three metres of any hedge or other boundary.

3.8 No caravan, motor caravan or tent shall be sited within ten metres of any communal water point, sanitary convenience or refuse disposal point.

**4. Drinking Water Supply and Waste Water Disposal**

4.1 There shall be an adequate supply of drinking water. Each pitch on a site shall be no further than fifty-five metres from a water tap. At each tap there shall be a suitable hard-standing, draining to a soak-away or gully.

4.2 Waste water disposal points shall be provided, so that each pitch is no further than fifty-five metres from a waste disposal point. The appropriate water authority shall be consulted about the arrangements for disposal of water likely to be contaminated.

#### **5. Drainage**

Satisfactory provision shall be made by connection to a sewer, where available, or by discharge to a properly constructed septic tank, cesspool or biological treatment plant in a position to be approved by the Council. In the case of a biological treatment plant the approval of the local water authority must also be obtained.

#### **6. Buildings**

Any building containing a toilet, wash-hand basin, bath, shower or sink facilities shall have impervious and readily cleanable walls, floors, ceiling and internal fittings.

#### **7. Toilets and WCs**

The scale of provision shall be one WC and one urinal for men and two WCs for women per twenty-five pitches, and their location shall be to the satisfaction of the licensing authority. Where sites have fewer than ten pitches at least one WC for men and one WC for women shall be provided. Where sites have between ten and twenty-five pitches, at least one WC and one urinal for men and two WCs for women shall be provided.

#### **8. Disposal Point for Chemical Closets**

A properly designed screened disposal point for the contents of chemical closets shall be provided together with an adjacent and adequate supply of water for cleansing containers. The method of disposal shall be to the satisfaction of the local authority and the appropriate water authority. The water supply shall be clearly labelled as non-potable.

#### **9. Washing Facilities**

There shall be adjacent to the toilets a minimum of two wash-hand basins with running hot and cold water for each sex per thirty pitches. Where sites have fewer than thirty pitches at least one wash-hand basin with running hot and cold water for each sex shall be provided.

#### **10. Showers**

On sites with more than fifty pitches, showers with hot and cold running water shall be provided on the basis of one shower for each sex per twenty-five pitches.

#### **11. Laundry**

On sites with more than twenty-five pitches laundry facilities shall be provided in a separate room on a scale of one deep sink with running hot and cold water per fifty pitches.

#### **12. Washing-up Points**

There shall one deep sink for washing-up provided, complete with hot and cold running water, draining board and a plug per twenty-five pitches.

#### **13. Disabled Persons**

Consideration shall be given to the needs of disabled persons in the provision made for water points, toilets, washing points and showers.

#### **14 Electrical Installation**

Where there is an electrical installation, other than Electricity Board works and circuits subject to Regulations under Section 60 of the Electricity Act, 1947, it shall be installed to the requirements of the Institution of Electrical Engineers Regulations for Electrical Installations (IEE Wiring Regulations) for the time being in force and, where appropriate, to the standard acceptable for the Electricity (Overhead Lines) Regulations 1970, No 1355. Any installation shall be maintained in such a way as to prevent danger so far as reasonably practicable and shall be periodically

inspected and tested by a competent person in accordance with the IEE Wiring Regulations. A Periodic Inspection Report will be provided

### **15. Refuse Disposal**

Adequate provision shall be made for the storage, collection and disposal of refuse.

### **16. Fire Precautions**

16.1 No unit shall be farther than ninety metres from a fire point. At each fire point there shall be two water (gas expelled) extinguishers, each of ten litres capacity and complying with British Standard 5423 : 1980, together with a means of raising the alarm in the event of fire (e.g. a manually operated sounder, gong, or hand operated siren). All fire fighting equipment susceptible to damage by frost shall be suitably protected.

16.2 Whenever there is a likelihood of fire spreading owing to vegetation catching fire, suitable beaters of the types used by the Forestry Commission shall also be provided at each fire point.

16.3 The fire points shall be clearly marked and easily accessible. All fire fighting equipment shall be maintained in working order and kept available for use and for inspection by the licensing authority.

16.4 Each fire point shall exhibit a conspicuous notice indicating the action to be taken in case of fire and the location of the nearest telephone. The notice shall include the following :

On discovering a fire :

1. Raise the Alarm.
2. Ensure the affected unit is evacuated.
3. Call the Fire Brigade (the nearest telephone is sited .....)
4. If practicable, attack the fire, using the fire fighting equipment provided.

16.5 No barbecue equipment or similar facilities shall be positioned within three metres of any caravan, motor caravan, tent or awning, hedge or boundary. Barbecue equipment must not under any circumstances be used inside caravans, motor caravans, tents or awnings.

16.6 All bottled gas and PPG cylinders must be changed in the open air. Care must be taken to ensure that there are no sources of ignition nearby.

### **17. Liquefied Petroleum Gas**

Arrangements for the storage of Liquefied Petroleum Gas (LPG) on the site shall be in accordance with the current national Code of Practice and Regulations.

### **18. Site Notices**

18.1 A sign indicating the name of the site shall be displayed at the site entrance.

18.2 Notices shall be displayed prominently on the site indicating the action to be taken in the event of an emergency, where the police, fire brigade, ambulance and local doctors can be contacted and the location of the nearest public telephone. Where practicable a telephone shall be provided on the site and the full address of the site shall be displayed near the telephone.

18.3 At sites subject to flood risk, warning notices shall be displayed giving advice about the operation of the flood warning system.

18.4 At sites with overhead electric lines warning notices shall be displayed on the supports for the lines and at the site entrance. Where appropriate these shall warn against kite flying and the danger of contact between the lines and the masts of yachts or dinghies.

18.5 A copy of the site licence with its conditions shall be displayed prominently on the site.

**19. General**

The grass within the site and all natural boundaries shall be kept trimmed and the whole area maintained in a tidy and orderly state, free from accumulations of refuse and litter. The licensees shall ensure that the site is conducted with reasonable regard for the comfort and amenities of persons resident in the neighbourhood.