

# How to Book Activities

**Booking Line 01403 215263**

**Countryside Activity bookings just got easier! We now take credit/debit card bookings by phone: 01403 215263.**

1. Find the activity you are interested in. If the activity is marked '**Booking Essential**' ring our booking line on 01403 215263, with your credit/debit card details.
2. If there is no '**Booking Essential**' tag, then just turn up on the day, you don't need to phone ahead and book. You do not need to book some of the Events for All.
3. If you are booking a child's activity please note that you may only book your child a place.
4. We will then send confirmation of your booking and any further details you need. With children's activities this includes a form for medical and emergency contact details to be returned to us as soon as possible.
5. We offer spaces on a first come, first served basis. If the activity is full, we're very sorry - but please ask for your details to be put on our mailing list and next time you will be first to receive our events brochure.
6. Enjoy the activity! And please let us have any comments or ideas to improve our service.
7. If you prefer, payment by cheque is still accepted. Please ask for more details.

**Contact: Leisure Services**

**Booking Line: 01403 215263**

## Leisure Access Card

Some events are subject to a **reduction** in charge on production of a **Leisure Access Card**. Please have your card no. ready when booking over the phone.

**Leisure Access Card** information leaflets are available from any Horsham District Council leisure facility or by calling **01403 215262**

## Cancellations

If you (or your child) are unable to attend an activity you have booked on to, please let us know and we will offer the space to somebody else.

Refunds are only available for Countryside Crew with 2 weeks' notice and if we can fill the space.

Bookings for all activities close 2 days before the event.