



E-Mail: CommitteeServices@horsham.gov.uk

Direct Line: 01403 215465

Council Meeting

WEDNESDAY 19TH OCTOBER 2011 AT 6.00 p.m.
COUNCIL CHAMBER, PARK NORTH, NORTH STREET, HORSHAM

To: All Members of the Council

You are summoned to attend the above meeting of the Council for the transaction of the following business (Prayers will be taken immediately before the meeting commences).

Tom Crowley
Chief Executive

AGENDA

	Page No.
1. Apologies for absence.	
2. To approve as correct the record of the meeting of the Council held on 7 th September 2011	1
3. To receive any declarations of interest from Members.	
4. To receive any announcements from the Chairman of the Council, the Leader, Members of the Cabinet or the Chief Executive.	
5. To receive questions from the public.	
6. To receive any petitions, of which due notice has been given in accordance with Part 4J of the Council's Constitution.	
7. To receive recommendations from the meeting of Cabinet held on 22 nd September 2011 in respect of: <ul style="list-style-type: none">• Purchase of temporary accommodation (supplementary estimate)• Trade Recycling Pilot (supplementary estimate)• Gatwick Diamond Local Strategic Statement	28

(Please note that the reports to Cabinet regarding these items may be viewed online with the Council agenda at:

<http://www.horsham.gov.uk/council/3015.aspx>

If required, hard copies are available from the Democratic Services Section.)



8. To receive questions from Members under Rule 10.2 (Questions by Members on notice)
9. To receive the minutes of the following Committees and, if approved, to adopt any recommendations contained therein:

	<u>Committee</u>	<u>Date</u> <u>2011</u>	
	(a) Personnel Committee	14 th September	32
	(b) Standards Committee	21 st September	35
	(c) Accounts, Audit & Governance Committee	29 th September	43
10.	To receive the minutes of the meeting of the Scrutiny & Overview Committee held on 5 th September 2011 and, if approved, to adopt any recommendations contained therein.		49
11.	To receive the following reports:		
	a) Report of the Director of Corporate Resources on Update on Financial Projections in the Medium Term		57
	b) Report of the Cabinet Member for Efficiency & Resources on a Strategy to Deal with Budget Challenges		62
	c) Report of the Cabinet Member for the Local Economy on the Parking Strategy for Horsham Town Centre		71
	d) Report of the Chief Executive on proposed Parliamentary Constituency boundary changes		85
	e) Report of the Chief Executive on the Polling Station Review		90
	f) Report of the Chief Executive on the Appointment of Interim Chief Finance Officer (Section 151 Officer)		102
12.	To consider matters certified by the Chairman as urgent.		

EXTRACT FROM THE COUNCIL'S CONSTITUTION REGARDING QUESTIONS BY MEMBERS

10. QUESTIONS AND STATEMENTS BY MEMBERS

10.1 On reports of the Executive or committees

A member of the Council may

- (a) ask the Leader, member of the Executive or the chairman of a committee any question without notice upon an item of the report of the Executive or a committee when that item is being received or under consideration by the Council;
- (b) make a statement on such an item as is referred to in Rule 10.1(a).

10.2 Questions on notice at full Council

Subject to Rule 10.3, a member of the Council may ask:

- the Chairman;
- the Leader;
- a member of the Executive;
- the chairman of any committee or sub-committee

a question on any matter in relation to which the Council has powers or duties or which affects the District.

10.3 Notice of questions

A member may only ask a question under Rule 10.2 if either:

- (a) he or she has given notice in writing of the question **no later than 12.00 on the last but one working day** before the meeting to the Chief Executive; or
- (b) the question relates to urgent matters, he or she has the consent of the Chairman to whom the question is to be put and the content of the question is given to Chief Executive by 12.00 on the day of the meeting.

10.4 Response to questions

An answer may take the form of:

- (a) a direct oral answer;
- (b) where the desired information is in a publication of the Council or other published work, a reference to that publication; or
- (c) where the reply cannot conveniently be given orally, a written answer circulated later to the questioner.

10.5 Supplementary question

A member asking a question under Rule 10.2 may ask one supplementary question without notice of the member to whom the first question was asked. The supplemental question must arise directly out of the original question or the reply.

10.6 Length of questioning

Unless the Chairman specifies otherwise, the time available to the questioner shall be limited to two minutes initially and one minute for supplementary questions. The time available to the respondent shall be limited to five minutes initially and to two minutes for supplementary questions.

10.7 Statement in response by questioner

A member asking a question or questions may make one statement in response to the answer or answers received and, unless the Chairman specifies otherwise, the time available to the questioner shall be limited to five minutes.

10.8 Statements under Rule 10.1b

Unless the Chairman specifies otherwise, the time available to a member making a statement under Rule 10.1(b) shall be limited to five minutes.