

# ITCHINGFIELD PARISH COUNCIL

Local Government Act 1972

The Local Elections (Parishes and Communities) (England and Wales) Rules  
2006

## NOTICE OF VACANCY IN THE OFFICE OF PARISH COUNCILLOR

1. NOTICE IS HEREBY GIVEN that due to the resignation of Councillor Jennifer Cass a vacancy for a parish councillor exists.
2. A by-election to fill a vacancy will be held if within 14 days (not counting a Saturday or Sunday, Christmas Eve, Christmas Day, Good Friday, or a Bank Holiday) from the date below (ie by 09 June 2026) ten electors for the parish give notice in writing claiming such an election to the Proper Officer. The Proper Officer for the purpose of Electoral matters is The Returning Officer.
3. The address of the Returning Officer is :-  
Horsham District Council  
Albery House  
Springfield Road  
Horsham  
West Sussex RH12 2GB
4. If no such notice is given, the Parish Council will fill the vacancy by co-option and persons interested should notify the Clerk to the Parish Council.

Date: 19 May 2026

Parish Clerk  
Itchingfield Parish Council

[clerk@itchingfieldparishcouncil.gov.uk](mailto:clerk@itchingfieldparishcouncil.gov.uk)