

HMO Licence Fee Calculator (to RENEW an existing licence)



Mandatory Licence Application for a House in Multiple Occupation (Housing Act 2004, Part 2, section 63)

Please use this form to calculate the appropriate fee according to the type of property you are applying to licence.

Fees are based on the type of **House in Multiple Occupation** (HMO) and the number of occupiers.

Licence Renewals are discounted.

Registered Charities may apply to the council for a 50% reduced licence fee.

Classes of House in Multiple Occupation (HMO)

1. Shared Houses

A shared house is one where a group of unrelated people have their own bedrooms (normally without lockable doors) and shared kitchen, bathroom/WC and perhaps a living room. They occupy the property together. It could be a 'student house', or a group of young working people sharing the property.

2. Bedsits and Studio Flats Sharing Facilities.

Rooms are occupied by unrelated people who live independently. There is often no shared living space, and lets are lockable. There is sharing of some or all bathing and/or cooking facilities, though some may be self-contained within lets.

Examples would include bedsit properties, or where there are non self-contained flats occupied by a number of unrelated people or households with their own rooms and cooking facilities, but with shared bath/shower and/or toilet.

3. Hostels/dormitories

Hostels provide accommodation in dormitories. There are shared or catered cooking facilities, shared baths/showers/toilets/laundry facilities/common living rooms.

Some hostels may be staffed. Accommodation is often for people of a particular category e.g. students, backpackers, migrant workers, or people needing specialist support.

If you are uncertain of your correct application fee, please contact us, before applying, otherwise your application will be returned as invalid.

Call us on 01403 215 405 or e-mail publichealth.licensing@horsham.gov.uk

APPLICATION TO RENEW A LICENCE FOR A HOUSE IN MULTIPLE OCCUPATION

Property Address:

.....

Complete the form for the type of HMO that you are applying to RENEW your LICENCE for.
If there are additional occupiers, please contact the council to discuss.

1: Shared Houses			
No. Occupiers	Licence Fee £		No. Occupiers
5	900		11
6	917		12
7	934		13
8	950		14
9	967		15
10	985		16

Shared House:

Number of Occupiers
Fee

 £

2: Bedsits and Non-self-contained Accommodation					
No. Units	£		No. Units	£	No. Units
2 or less	1,035		11	1,641	20
3	1,102		12	1,708	21
4	1,169		13	1,777	22
5	1,238		14	1,844	23
6	1,305		15	1,911	24
7	1,372		16	1,978	25
8	1,440		17	2,046	26
9	1,507		18	2,113	27
10	1,574		19	2,180	28

Bedsits & Non Self-contained Accommodation:

Number of Units
Fee

 £

3: Hostels		£
10 occupiers or less		900
11 to 20 occupiers		1,238
21 to 40 occupiers		1,574
41 to 60 occupiers		1,911

Hostels:

Number of Occupiers
Fee

 £