

HMO Licence Fee Calculator

(to RENEW an existing licence)



Mandatory Licence Application for a House in Multiple Occupation

(Housing Act 2004, Part 2, section 63)

Please use this form to calculate the appropriate fee according to the type of property you are applying to licence.

Fees are based on the type of **House in Multiple Occupation (HMO)** and the number of occupiers.

Licence Renewals are discounted.

Registered Charities may apply to the council for a 50% reduced licence fee.

Classes of House in Multiple Occupation (HMO)

1. Shared Houses

A shared house is one where a group of unrelated people have their own bedrooms (normally without lockable doors) and shared kitchen, bathroom/WC and perhaps a living room. They occupy the property together. It could be a 'student house', or a group of young working people sharing the property.

2. Bedsits and Studio Flats Sharing Facilities.

Rooms are occupied by unrelated people who live independently. There is often no shared living space, and lets are lockable. There is sharing of some or all bathing and/or cooking facilities, though some may be self-contained within lets.

Examples would include bedsit properties, or where there are non self-contained flats occupied by a number of unrelated people or households with their own rooms and cooking facilities, but with shared bath/shower and/or toilet.

3. Hostels/dormitories

Hostels provide accommodation in dormitories. There are shared or catered cooking facilities, shared baths/showers/toilets/laundry facilities/common living rooms.

Some hostels may be staffed. Accommodation is often for people of a particular category e.g. students, backpackers, migrant workers, or people needing specialist support.

If you are uncertain of your correct application fee, please contact us, before applying, otherwise your application will be returned as invalid.

Call us on 01403 215 405 or e-mail publichealth.licensing@horsham.gov.uk

APPLICATION TO RENEW A LICENCE FOR A HOUSE IN MULTIPLE OCCUPATION

Property Address:

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Complete the form for the type of HMO that you are applying to RENEW your LICENCE for.
If there are additional occupiers, please contact the council to discuss.

1: Shared Houses				
No. Occupiers	Licence Fee £		No. Occupiers	Licence Fee £
5	818		11	910
6	834		12	925
7	849		13	941
8	864		14	956
9	879		15	971
10	895		16	987

Shared House:

Number of Occupiers
Fee

2: Bedsits and Non-self-contained Accommodation						
No. Units	£		No. Units	£	No. Units	£
2 or less	941		11	1492	20	2043
3	1,002		12	1553	21	2105
4	1,063		13	1615	22	2166
5	1,125		14	1676	23	2227
6	1,186		15	1737	24	2288
7	1,247		16	1798	25	2350
8	1,309		17	1860	26	2411
9	1,370		18	1921	27	2472
10	1,431		19	1982	28	2533

Bedsits & Non Self-contained Accommodation:

Number of Units
Fee

3: Hostels	£
10 occupiers or less	818
11 to 20 occupiers	1,125
21 to 40 occupiers	1,431
41 to 60 occupiers	1,737

Hostels:

Number of Occupiers
Fee