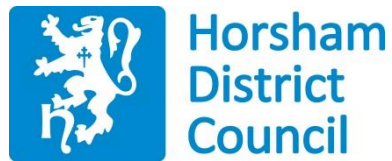


# Horsham District Planning Framework



# Authority Monitoring Report

1<sup>st</sup> April 2019 - 31<sup>st</sup> March 2020

## Executive Summary

It is a legal requirement for every authority to produce an Authority Monitoring Report (AMR) containing information on its progress towards the preparation of Local Development Documents<sup>1</sup>, the details of any Neighbourhood Plans that have been progressed over the monitoring period<sup>2</sup>, the implementation of the Community Infrastructure Levy (CIL)<sup>3</sup> and the extent to which the planning policies set out in the Local Plan are being achieved<sup>4</sup>. Production of an AMR enables the effects of planning policy to be monitored transparently and guides where there is a need for a plan to respond quickly to changing circumstances and to implement change where a policy may not be working as anticipated.

This AMR covers the year from 1<sup>st</sup> April 2019 to 31<sup>st</sup> March 2020, and where applicable rolls forward to include more up to date information to 30<sup>th</sup> November 2020. For ease of monitoring and use, the AMR has been published in a series of downloadable chapters. This enables each Chapter to be updated as and when information becomes available. All chapters will be updated annually and published in full, each year.

The Town and Country Planning Act Regulations (2012) require Authority Monitoring Reports to contain information on a range of matters including:

- Progress made against meeting the timetable specified in the District's Local Development Scheme;
- Details of all actions taken to meet the Duty to Co-operate during the monitoring period;
- The annual number of net additional dwellings and gross affordable units delivered each year in the plan period;
- Details on all neighbourhood development plans and/or neighbourhood development orders;
- Details on all CIL receipts and expenditure; and
- Any up to date information the District has collected for monitoring purposes

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<sup>1</sup> See Chapter 1 of the AMR named the Local Development Scheme.

<sup>2</sup> See Chapter 4 of the AMR regarding Neighbourhood Planning.

<sup>3</sup> See Chapter 5 of the AMR regarding the Community Infrastructure Levy.

<sup>4</sup> See Chapters 3 and 6 of the AMR regarding implementation of planning policies.

In line with the regulations, the AMR covers the following topic areas:

Topic	Contents
<p><b>1. Local Development Scheme</b></p>	<p>This monitors the progress of Horsham District Council (HDC) in meeting the timetable set out in its Local Development Scheme (LDS). This AMR shows that the Council has produced a number of evidence base documents over the past year. The LDS was updated September 2020 to reflect changes to work on Gypsies and Travellers; CIL and the Local Plan Review.</p>
<p><b>2. Duty to Co-operate</b></p>	<p>This Chapter summarises the work undertaken by HDC and the surrounding authorities to address the strategic planning issues relevant to the area. It provides a summary of actions taken to address the Duty to Cooperate. Over the past monitoring period, the Council has continued to deliver new housing previously agreed to help meet the unmet housing needs of Crawley Borough. The Council has also continued to work with a number of Districts over the past year on sub-regional issues.</p>
<p><b>3. Housing</b></p>	<p>This chapter monitors the delivery of housing and the performance against the District’s target housing requirement, which for the 2019/20 monitoring year was 800 dwellings per annum (dpa). It contains the latest housing trajectory, and five year housing land supply calculation. For the 2019/20 monitoring year, a total of 955 net dwellings were completed.</p> <p>The Horsham District Planning Framework (HDPF) was five years old in November 2020. The new housing target for the District set by national government from December 2020 is 920dpa. Using a combined target figure of 840dpa for the 2020/21 period and 920 dpa thereafter, the Council can demonstrate a 108% (5.38 years) Five Year Housing Land Supply (5YHLS) against the new requirement. There have been an additional 20 gypsy and traveller pitches granted planning permission in the period 1 April 2019 to 29 December 2020.</p>

<p><b>4. Neighbourhood Planning</b></p>	<p>This chapter summarises the progress being made by the Parish Councils and Neighbourhood Forums to produce their Neighbourhood Development Plans (NDPs). Seven NDPs have been ‘Made’ up to 30 November 2020; Nuthurst, Shermanbury &amp; Wineham, Slinfold, Thakeham, Woodmancote, Storrington Sullington &amp; Washington, and Warnham. Within Horsham District, only 5 of the 29 Parishes have not yet been designated, which means that there is 83% coverage.</p>
<p><b>5. Policy Indicators</b></p>	<p>This chapter contains information which has been collected to monitor the policies adopted through the HDPF. The indicators used will be regularly reviewed and added to where necessary, in order to ensure they are fit for purpose. The chapter will provide quantifiable feedback on a number of policies within the HDPF. Some of the data is unavailable at time of printing due to delays caused by the Covid-19 pandemic.</p>
<p><b>CIL receipts &amp; Infrastructure Expenditure</b></p>	<p>The CIL receipts collected by the Authority and the amount of expenditure spent on infrastructure is now the subject of a separate CIL Annual Report available on the Council website.  <a href="https://www.horsham.gov.uk/planning/planning-policy/community-infrastructure-levy/cil-annual-report">https://www.horsham.gov.uk/planning/planning-policy/community-infrastructure-levy/cil-annual-report</a></p>

### Who prepared this Authority Monitoring Report?

The AMR has been prepared by the Strategic Planning Team, who are responsible for the development and implementation of the Horsham District Planning Framework (HDPF) and the Local Plan Review.

## **2019/20 Authority Monitoring Report**

As per the requirements of section 113 of the Localism Act, the 2019/20 AMR has been made available to the public by being published on the Council's website. It can be found at the following webpage:

<https://www.horsham.gov.uk/planningpolicy/planning-policy/annual-monitoring-report>.

## Abbreviations

<b>AMR</b>	Authority Monitoring Report
<b>AONB</b>	Area of Outstanding Natural Beauty
<b>BREEAM</b>	Building Research Establishment Environmental Assessment Method (building standard)
<b>CIL</b>	Community Infrastructure Levy
<b>CP</b>	Core Policy
<b>DCLG</b>	Department for Communities and Local Government
<b>DPA</b>	Dwellings per annum
<b>DPD</b>	Development Plan Document
<b>EA</b>	Environment Agency
<b>GDCP</b>	General Development Control Policies
<b>HA</b>	Hectares
<b>HDPF</b>	Horsham District Planning Framework
<b>HIS</b>	Housing Implementation Strategy
<b>LDD</b>	Local Development Documents
<b>LDF</b>	Local Development Framework
<b>LDS</b>	Local Development Scheme
<b>NI</b>	National Indicator
<b>NPPF</b>	National Planning Policy Framework
<b>ONS</b>	Office for National Statistics
<b>PDL</b>	Previously Developed Land
<b>PINS</b>	Planning Inspectorate
<b>PPG</b>	Planning Policy Guidance
<b>RSPB</b>	Royal Society for the Protection of Birds
<b>SA</b>	Sustainability Appraisal
<b>SoCG</b>	Statement of Common Ground
<b>SxBRC</b>	Sussex Biodiversity Record Centre
<b>SDNP</b>	South Downs National Park
<b>SDNPA</b>	South Downs National Park Authority
<b>SEA</b>	Strategic Environmental Assessment
<b>SEP</b>	South East Plan
<b>SCI</b>	Statement of Community Involvement
<b>SHLAA</b>	Strategic Housing Land Availability Assessment
<b>SHELAA</b>	Strategic Housing & Economic Land Availability Assessment
<b>SHMA</b>	Strategic Housing Market Assessment

<b>SSAL</b>	Site Specific Allocations of Land document
<b>SPD</b>	Supplementary Planning Document
<b>WSCC</b>	West Sussex County Council

### **Use Class Order**

<b>A1</b>	Shops
<b>A2</b>	Financial and Professional Services
<b>A3</b>	Restaurants and Cafes
<b>A4</b>	Drinking Establishments
<b>A5</b>	Hot Food Takeaways
<b>B1 – a</b>	Business, Offices
<b>B1 – b</b>	Business, Research and Development – Laboratories, Studios
<b>B1 – c</b>	Business, Light Industry (also included within this AMR, CIDS B1– F classification)
<b>B2</b>	General Industry
<b>B8</b>	Storage or Distribution
<b>D2</b>	Assembly & Leisure

(Please refer to the Use Classes Order 1987 (as amended) for further definition)

### **Acknowledgements**

Horsham District Council would like to thank all those who have contributed to this Authority Monitoring Report; in particular West Sussex County Council and Sussex Biodiversity Record Centre.