

HMO Licence Fee Calculator

(New Applications)



Mandatory House in Multiple Occupation Licence Application

(Housing Act 2004, Part 2, section 63)

Please use this form to calculate the appropriate fee according to the type of property you are applying to licence.

Fees are based on the type of **House in Multiple Occupation (HMO)** and the number of occupiers.

Licence Renewals are discounted.

Registered Charities may apply to the council for a 50% reduced licence fee.

Classes of House in Multiple Occupation (HMO)

1. Shared Houses

A shared house is one where a group of unrelated people have their own bedrooms (normally without lockable doors) and shared kitchen, bathroom/WC and perhaps a living room. They occupy the property together. It could be a 'student house', or a group of young working people sharing the property.

2. Bedsits and Studio Flats Sharing Facilities.

Rooms are occupied by unrelated people who live independently. There is often no shared living space, and lets are lockable. There is sharing of some or all bathing and/or cooking facilities, though some may be self-contained within lets.

Examples would include bedsit properties, or where there are non self-contained flats occupied by a number of unrelated people or households with their own rooms and cooking facilities, but with shared bath/shower and/or toilet.

3. Hostels/dormitories

Hostels provide accommodation in dormitories. There are shared or catered cooking facilities, shared baths/showers/toilets/laundry facilities/common living rooms.

Some hostels may be staffed. Accommodation is often for people of a particular category e.g. students, backpackers, migrant workers, or people needing specialist support.

If you are uncertain of your correct application fee, please contact us, before applying, otherwise your application will be returned as invalid, call us on 01403 215 405 or e-mail publichealth.licensing@horsham.gov.uk .

NEW APPLICATION TO LICENCE A HOUSE IN MULTIPLE OCCUPATION

Property Address:

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Complete the New Applicant's Form for the type of property that you are applying for.
If there are additional occupiers, please contact the council to discuss.

1: Shared Houses					
No. Occupiers	Licence Fee £		No. Occupiers	Licence Fee £	
5	970		11	1,085	
6	989		12	1,104	
7	1,009		13	1,123	
8	1,028		14	1,142	
9	1,047		15	1,161	
10	1,066		16	1,181	

Shared House:

Number of Occupiers
Fee

2: Bedsits and Non-self-contained Accommodation					
No. Units	£		No. Units	£	
2 or less	1,123		11	1,811	20
3	1,200		12	1,888	21
4	1,276		13	1,964	22
5	1,353		14	2,041	23
6	1,429		15	2,117	24
7	1,506		16	2,194	25
8	1,582		17	2,270	26
9	1,658		18	2,347	27
10	1,735		19	2,423	28

Bedsits & Non Self-contained Accommodation:

Number of Units
Fee

3: Hostels		£
10 occupiers or less		970
11 to 20 occupiers		1,353
21 to 40 occupiers		1,735
41 to 60 occupiers		2,117

Hostels:

Number of Occupiers
Fee