

## Application Form for Standard Licence for Re Use of Public Sector Information

Please ensure you have read the Standard Licence before filling in this form. You must agree to the terms and conditions before a licence can be granted.

If you prefer you can print out the pdf version of this form and fill it in and post it back to:

The Data Protection Officer  
Horsham District Council  
Parkside  
Chartway  
Horsham  
RH12 1RL

**Tel:** 01403 215571

**Fax:** 01403 262985

## Application Form for Licence for re-use of Public Sector Information

### Part 1 - Personal Details

|   |  |
|---|--|
| Your full name:   |  |
| Postal address:   |  |
| The organisation you represent (if any)   |  |
| Your position in this organisation [optional]   |  |
| Your e-mail address:  |  |
| Telephone number where we can contact you during UK working hours:  |  |
| <p>The Data Protection Act 2018. The data you have entered on the screen will be used to process your application for a Licence. Your personal details will be kept electronically (and in hard copy) for the Licence period plus one year for administrative and/or statistical purposes and will only be used in accordance with the Council's registration under the Data Protection Act 2018.</p> |  |

## Part 2 - About the Material

|   |  |
|---|--|
| Full description of the material to be covered by this Licence:   |  |
| Please be as specific as you can. If you want to use content from our website, give the full web address (URL):           |  |
| If the material comes from a printed publication, include the title and date of publication (if any):                     |  |
| Short description of your intended use of the material:   |  |
| If you intend to use the Material on a website, please include the address of your site. Give the full web address (URL): |  |

## Part 3 - Your Agreement

I have read the terms and conditions of the Standard Licence and agree to abide by those terms and conditions.