



COUNCIL TAX EXEMPTION APPLICATION FORM

EMPTY PROPERTY – REPOSSESSED PROPERTY

Council Tax Account Reference Number	
Property Address	
Name and address of the Mortgagors (borrowers)	
Name and address of the Mortgagees (lenders e.g. building society)	
Telephone:	
Mortgage Account Number	
Reference of department dealing with repossession	
Date of repossession	
Date property became unoccupied	
Is the property occupied?	YES / NO
If YES, the name/s of the occupier/s	
Is the property furnished	YES / NO
If NO, the date the furniture was removed	
Is the property for sale/sold	YES / NO
If SOLD, the completion date of the sale	
Name and previous address of the new owners (if known)	
Or acting solicitor	
Address where future correspondence should be sent	

Information will only be used by Horsham District Council and its employees in accordance with Data Protection Act 1998. Horsham District Council will not supply information to any other organisation or individual except to the extent permitted by the Data Protection Act and which is required or permitted by law in carrying out any of its proper functions.



**Horsham
District
Council**

Horsham Revenues and Benefits
PO Box 5327
Central Milton Keynes
MK9 3ZA

DECLARATION

I declare that the information given on the form is complete and accurate to the best of my knowledge. **REMEMBER, if you give false information, you may be prosecuted.**

In order to protect public funds, the Council may use the information you have provided on this form to prevent and detect fraud. The Council may also share this information, for the same purposes, with other organisations that handle public funds.

Full Name (BLOCK CAPITALS)	
Signature	
Date	
Telephone	

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