

**HORSHAM DISTRICT COUNCIL
NEIGHBOURHOOD PLAN AREA DESIGNATION**

PARISH OF WEST GRINSTEAD

DESIGNATION OF AREA

1 BACKGROUND

- 1.1 The Neighbourhood Planning (General) Regulations 2012 specify what a local authority must do to publicise an 'area application' and, following consideration and determination of the application, what it must do to publicise the outcome. Regulation 2(6) requires that a copy of the area application, details of how to make representations and the date by which those representations must be received (being not less than 6 weeks from the date the application is first publicised) must be put on the local planning authority website. Regulation 7 requires that as soon as possible after determining the application the decision should be published on their website.
- 1.2 The Council, on 25th July 2013, delegated authority to the Head of Strategic Planning and Performance in consultation with the Cabinet Member for Living and Working Communities, to publicise applications for neighbourhood areas, consider representations and determine applications.

2 APPLICATION

- 2.1 An application for the designation of the Parish of West Grinstead as a neighbourhood area for the purpose of producing a neighbourhood development plan was made by West Grinstead Parish Council on 23rd August 2013 as shown in Annex A. The Parish Council had not made any previous application.
- 2.2 The application included a statement that the applicant was a 'relevant body', being a parish council, under Section 61(G) of the Town and Country Planning Act 1990.
- 2.3 The application was accompanied by a statement explaining why this area is considered appropriate to be designated as a neighbourhood area, and a map on an Ordnance Survey base identifying the intended neighbourhood plan area.
- 2.4 The Council considers the application meets the requirements of Regulation 5.

3 PUBLICITY AND CONSULTATION

- 3.1 The application was advertised on the Council's website and by public notice in the West Sussex County Times on 12th September 2013 (Annex B).
- 3.2 The Council's website explained the purpose and period of the consultation (9th September to 21st October 2013), and how to make a representation either on the website or in writing to the Council. There was access via the website to a copy of the application documents received from the applicant. The newspaper advertisement also appeared on the website.



**Horsham
District
Council**

Application to Designate a
Neighbourhood Development Plan Area

Neighbourhood Planning (General) Regulations 2012

This application form asks for information (Regulation 5) to assist the Council in publishing an area application (Regulation 6) and after receiving any relevant comments in taking a decision* on the suitability of the Plan Area (Regulation 7).*

If you have any queries about this form please contact:

- telephone Strategic and Community Planning - 01403 215208
- email to: strategic.planning@horsham.gov.uk
- post to: Strategic Planning and Performance, Horsham District Council, Park North, North Street, Horsham, West Sussex, RH12 1RL

Note all information provided on this form in support of the application will be publicised

Thank you. When completed please return this form - together with your intended Plan Designation Map - to the above address.

*We will acknowledge and advise you on publicity and reporting arrangements and the decision of Horsham Council on your application. *Where the intended Plan Area includes land within the South Downs National Park then this application will also fall for their consideration and approval.*

APPLICATION INFORMATION

A CONTACT DETAILS

Name	Mrs Helen Dayneswood
Telephone number	01403 710270
E-mail address	clerk@westgrinstead-pc.gov.uk
Position in organisation	Parish Clerk

B ABOUT YOUR ORGANISATION

Name of Organisation	West Grinstead Parish Council	
Address and postcode	Parish Office, Village Hall, Village Hall Lane, Partridge Green, West Sussex RH13 8HX	
Parish Council	YES	Prospective Neighbourhood Forum

LOGOS
HORSHAM DC

Application for Neighbourhood Plan Area designation

PUBLIC NOTICE

West Grinstead Parish Council has applied for *Designation of a Neighbourhood Plan Area* (under Part 2 of the Neighbourhood Planning (General) Regulations 2012) to Horsham District Council.

The name of the proposed Neighbourhood Planning Area will be

Parish of West Grinstead Neighbourhood Plan Area

The application is to identify an area for which the Parish Council intend to prepare local planning policies and formulate land allocations to be consulted upon in due course in accordance with the Localism Act 2011 and Regulations.

The application, draft designation map and supporting submission can be viewed on the website: www.horsham.gov.uk.

A copy of the application documents will be available for inspection at:

Horsham District Council
Park North
North Street
Horsham RH12 1RL

Comments on the application can be made directly on the website or by email to:

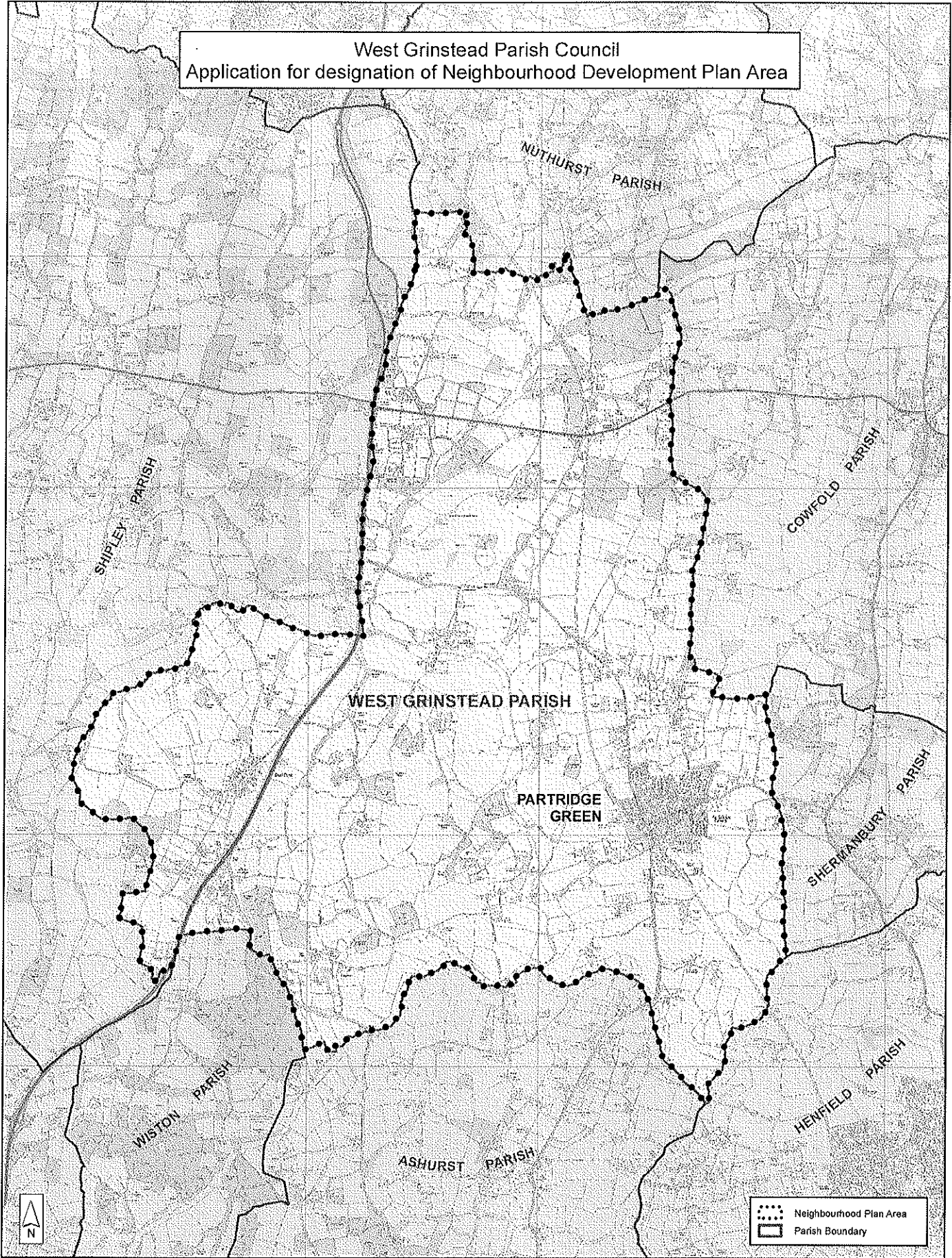
neighbourhood.planning@horsham.gov.uk

Or by post to the above address – please mark “FAO Neighbourhood Planning”

If you wish to comment upon the intended Neighbourhood Plan Area please note:

All comments must be received by Monday 21 October 2013

West Grinstead Parish Council
 Application for designation of Neighbourhood Development Plan Area



Horsham District Council
 Park North, North Street, Horsham,
 West Sussex. RH12 1RL
 Rod Brown : Head of Planning & Environmental Services

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Application to the Horsham District Council under The Neighbourhood Planning (General) Regulations 2012 Regulation 5.			
Reference No : WGNP2	Date : 04/11/13	Scale : 1:30,000	
Drawing No :	Drawn :	Checked :	Revisions :