

CIL Spending Plan Proforma: Business Plan, Cost and Timescale Evidence

Please complete this form for all projects for which you are seeking CIL funding. You should use Horsham District Council's [Interim Infrastructure Delivery Plan](#)¹ (Section 6) as a basis for any projects put forward.

Each project you wish to be assessed and prioritised should be added to a separate version this form.

If submitting multiple bids on behalf of a single organisation please indicate their relative priority in response to Question 5.

All forms must be returned to cil@horsham.gov.uk no later than **Friday 13 June 2025**

Consultation:	CIL Spending Plan 2025 Horsham District Council
Your Name / Organisation	
Your Email address	
Your Telephone number	

Question	Response
1: ID Number <i>(leave blank if new project)</i>	
2: Project name / description <i>(use the description in column 1 of the Infrastructure Delivery Schedule (section 6) of the Interim IDP)</i>	
3. Who will be responsible for delivering the project and have	

¹ https://www.horsham.gov.uk/_data/assets/pdf_file/0004/146191/Interim-IDP-2025.pdf

all necessary permissions and consents (including landowner consent) been obtained? Please provide evidence. <i>(The bidding party must be capable of carrying out the proposed project)</i>	
4: How does the scheme relate to Horsham District and how does it support development in the District?	
5: What evidence do you have to show the infrastructure will address impacts from development? <i>(i.e. infrastructure capacity data)</i>	
6: Do you consider the project to be critical, essential or desirable in terms of supporting development in Horsham District?	
7. Does the project support the themes of the District Council Plan and other Council Strategies (i.e. Greenspace Strategy, Climate Change Strategy)?	
8: Is the scheme identified on a forward planning document for the infrastructure provider?	

<p>9: Does the project rely on joint funding from one or more other provider(s)? <i>(If yes, please explain who, e.g. West Sussex County Council Highway / Education Authority)</i></p>	
<p>10: If yes to Q9, have you discussed and agreed the costs profile and respective match funding with the provider? <i>You must provide evidence otherwise we will not be able to include this for assessment.</i></p>	
<p>11: What is the total project cost, timescale and apportionment between providers? <i>(Please indicate whether costs are actual or estimated, and provide as much detail as possible on the source evidence documentation)</i></p>	<ul style="list-style-type: none"> a) Total project costs (including ongoing maintenance/management costs) & date b) Will the project require funding within this CIL Spending Plan period (2025-2028)? If yes, will funding be required in one year or phased across the CILSP period (or will it overlap into the next period?) c) Provider 1 & contribution amount: d) Provider 2 & contribution amount: e) Provider 3 & contribution amount: f) Other or Government or agency grant (e.g. Local Enterprise Partnership, or business rate pool) & contribution amount: g) Is a Planning obligation via s.106 (or s.278 in relation to highways) to be allocated? <ul style="list-style-type: none"> 1. Agreed amount (i.e. on a signed s.106 or s.278 obligation): 2. Secured amount (i.e. certainty- trigger for payment met): 3. Received amount (i.e. HDC or WSCC finance are holding the funds):

	h) What is the net amount of CIL match funding sought from HDC for the project?
12: What evidence documents are you relying on to demonstrate deliverability and what is the cost breakdown? <i>(Please provide links or .pdf copies. If these are not provided the project cannot be included for assessment)</i>	<p>Please show cost breakdown for the following:</p> <ul style="list-style-type: none"> a) Feasibility – technical assessment of options and the selection of a preferred option? b) Preliminary design & consultation? c) Business case preparation and appraisal? d) Detailed design study? e) Construction phase/contracts? f) Providers/Organisations Budget/Investment Programme/Strategy?
13: What are the risks to deliverability and how will these be mitigated?	
14: What evidence do you have to show that the project provides a wide-reaching community benefit and what evidence do you have of community engagement and support for the project?	
16: If you are submitting more than one bid for an organisation, please indicate this project's priority relative to the other(s) (1 being highest priority)	

Please provide:

- a) A marked location plan of the proposed project sites, with red line boundary on an OS base and to 1:500 scale, **or**
- b) A sketch or diagram clarifying the precise area of land for the project and sufficient detail to enable identification of the project's location.

Please note, if no information is submitted for Q7-8 your project may not be able to be assessed and prioritised for inclusion in the CIL Spending Plan.

Any other comments / information: