

Horsham District Community Safety Partnership Terms of Reference

Scope and function

- Community Safety Partnerships (CSPs) were introduced by Section 6 of the Crime and Disorder Act (1998). The 'responsible authorities' of the partnership have a statutory duty to work with other local agencies and organisations to develop and implement strategies to tackle crime, disorder and antisocial behaviour in their communities.
- CSPs work on the principle that no single agency can address all drivers of crime and antisocial behaviour, and that effective partnership working is vital to ensuring safer communities.
- The partners are committed to working together to ensure that the responsibilities outlined in Section 17 of the Crime and Disorder Act (1998), which places a statutory duty on all partners to take into consideration the effects of crime and disorder, are adhered to.

Membership

Members of the Horsham District Community Safety Partnership include representatives from the following:

- Horsham District Council*
- Sussex Police*
- West Sussex County Council*
- West Sussex Fire and Rescue Service*
- West Sussex Health partners*
- Sussex and Surrey Probation Service*
- Horsham District Business Crime Reduction Partnership
- Housing providers' representative (Saxon Weald)
- Local schools' representative (Collyer's)
- West Sussex Association for Local Councils
- Horsham Association of Local Councils
- Office of the Sussex Police & Crime Commissioner

*These are 'responsible authorities' and as such have a joint statutory responsibility to work together to address crime and disorder issues within their locality.

Members should hold a senior position within their organisation to allow them to agree to decisions with resource implications. Members need to be committed to the partnership and its agenda and provide regular attendance. Each member is responsible for bringing and

taking back information and disseminating through the organisation(s) that they represent. Each representative will nominate a named deputy to attend in his or her absence.

It is expected that the CSP will work on a consensual basis, although if consensus cannot be achieved through debate, each member will have one vote with the majority opinion being carried forward. Additional members may be co-opted onto the CSP where agenda items or priorities require this.

HDC officers will service the Board. Additional support may be requested from partner agencies as required.

Vision and priorities

The Community Safety Partnership has a shared vision of reducing crime and disorder and supporting local communities, working together to make the Horsham District a safer place to live, work and visit.

Current priorities are:

- Business crime
- Road safety
- Violence against women and girls
- Community cohesion

Objectives and responsibilities

- Commission/collate a shared evidence base including the annual Strategic Intelligence Assessment, police data and other relevant data to identify crime and disorder issues in the district.
- Set relevant priorities relating to local evidential data and emerging trends and agree actions/projects in respect of agreed priorities. Projects will be reviewed/evaluated to determine whether they have made a positive difference.
- Share intelligence to identify relevant issues to be addressed.
- Exchange of information between partner agencies to assist the CSP to identify priorities and develop/implement strategies to tackle crime, disorder and anti-social behaviour in the district. Members of the responsible authorities should be signatories to the Pan-Sussex Information Sharing Protocol.
- Engagement and consultation with local communities on community safety issues as and when required.
- Link into county level strategic boards/partnerships around crime and disorder issues to ensure two way communication.

Frequency of Meetings

The full CSP will meet on a quarterly basis.

Review

The CSP membership, priorities and terms of reference will be reviewed by the CSP on an annual basis.

These terms of reference were agreed by the HDCSP on 19 February 2026.