

**HORSHAM DISTRICT COUNCIL
NEIGHBOURHOOD PLAN AREA DESIGNATION**

PARISH OF WEST CHILTINGTON

DESIGNATION OF AREA

1 BACKGROUND

- 1.1 The Neighbourhood Planning (General) Regulations 2012 specify what a local authority must do to publicise an 'area application' and, following consideration and determination of the application, what it must do to publicise the outcome. Regulation 2(6) requires that a copy of the area application, details of how to make representations and the date by which those representations must be received (being not less than 6 weeks from the date the application is first publicised) must be put on the local planning authority website. Regulation 7 requires that as soon as possible after determining the application the decision should be published on their website.
- 1.2 The Council, on 25th July 2013, delegated authority to the Head of Strategic Planning and Performance in consultation with the Cabinet Member for Living and Working Communities, to publicise applications for neighbourhood areas, consider representations and determine applications.

2 APPLICATION

- 2.1 An application for the designation of the Parish of West Chiltington as a neighbourhood area for the purpose of producing a neighbourhood development plan was made by West Chiltington Parish Council on 8th October 2013 as shown in Annex A. The Parish Council had not made any previous application.
- 2.2 The application included a statement that the applicant was a 'relevant body', being a parish council, under Section 61(G) of the Town and Country Planning Act 1990.
- 2.3 The application was accompanied by a statement explaining why this area is considered appropriate to be designated as a neighbourhood area, and a map on an Ordnance Survey base identifying the intended neighbourhood plan area (Annex B).
- 2.4 The Council considers the application meets the requirements of Regulation 5.

3 PUBLICITY AND CONSULTATION

- 3.1 The application was advertised on the Council's website and by public notice in the West Sussex County Times on 14th November 2013 (Annex C).
- 3.2 The Council's website explained the purpose and period of the consultation (6 weeks), and how to make a representation either on the website or in writing to the Council. There was access via the website to a copy of the application documents received from the applicant. The newspaper advertisement also appeared on the website.

- 3.3 Further discretionary publicity included a press release, and a paper copy of the application documents was available for inspection at the Council's principal offices in Horsham during the consultation period.
- 3.4 The Council is satisfied that this publicity has allowed the area to be brought to the attention of people who live, work or carry on business in the area to which the application relates, and that it meets the requirements set out in Regulation 6.

4 REPRESENTATIONS

- 4.1 The Council received no representations in support of the application. No objections were received.

5 COMMENT

- 5.1 The plan area does not overlap with any other area and is considered to be compatible with the objective of good town planning and the strategic policies of the adopted local development plan, as well as the vision, objectives and strategy for a revised planning policy framework as set out in the Council's Preferred Strategy consultation document (August 2013), although these proposals have yet to be submitted to enquiry by an independent inspector.
- 5.2 The plan area falls within the South Downs National Park (SDNP). A protocol for joint working in Neighbourhood Planning has been agreed between the Council and the SDNP Authority. No concerns about this area application have been raised by the Park Authority.

6 DELEGATED DECISION

- 6.1 The Head of Strategic Planning and Performance and the Cabinet Member for Living and Working Communities hereby exercise their delegated authority to agree the application and designate the Parish of West Chiltington as a Neighbourhood Development Plan Area.
- 6.2 A copy of this note will be placed on the Council's website, sent to West Chiltington Parish Council and to relevant District Councillors. A map of the designated area will also be posted on the Council's website with the reference WCNP2.
- 6.3 The publicity for the Council's decision will thereby meet the requirements of Regulation 7.

JILL SCARFIELD 
 HEAD OF STRATEGIC PLANNING AND PERFORMANCE

Date: 23/1/14

COUNCILLOR CLAIRE VICKERS 
 CABINET MEMBER FOR LIVING AND WORKING COMMUNITIES

Date: 23/1/14

REC'D 8/10/13



**Horsham
District
Council**

Application to Designate a
Neighbourhood Development Plan Area

Neighbourhood Planning (General) Regulations 2012

This application form asks for information (Regulation 5) to assist the Council in publishing an area application (Regulation 6) and after receiving any relevant comments in taking a decision* on the suitability of the Plan Area (Regulation 7).*

If you have any queries about this form please contact:

- ☎ telephone Strategic and Community Planning - 01403 215208
- ✉ email to: strategic.planning@horsham.gov.uk
- ✉ post to: Strategic Planning and Performance, Horsham District Council, Park North, North Street, Horsham, West Sussex, RH12 1RL

Note all information provided on this form in support of the application will be publicised

Thank you. When completed please return this form - together with your intended Plan Designation Map - to the above address.

*We will acknowledge and advise you on publicity and reporting arrangements and the decision of Horsham Council on your application. *Where the intended Plan Area includes land within the South Downs National Park then this application will also fall for their consideration and approval.*

APPLICATION INFORMATION

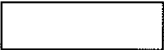
A CONTACT DETAILS

Name	Tony Thomas
Telephone number	01798-817301
E-mail address	wpcclerk@aol.com
Position in organisation	Clerk to West Chiltington Parish Council

B ABOUT YOUR ORGANISATION

Name of Organisation	West Chiltington Parish Council	
Address and postcode	Parish Office, Church Street, West Chiltington, Pulborough, West Sussex, RH20 2JW	
Parish Council	YES <input type="checkbox"/>	Prospective Neighbourhood Forum <input type="checkbox"/>

C AREA DETAILS

Intended Name of Neighbourhood Area		
Extent of the area and boundaries	Whole Parish/Neighbourhood Forum area?	YES <input type="checkbox"/>
	Part of a Parish/Neighbourhood Forum area?	NO <input type="checkbox"/>
	Is this a joint application with a neighbouring Parish or Forum?	NO <input type="checkbox"/>
	Is any part of this area within the South Downs National Park?*	YES <input type="checkbox"/>
<i>Add a Map Reference Number</i>	Please provide a Map showing your draft Plan Designation Area Preferably using an Ordnance Survey base map - with copyright acknowledgement.	
	Show clearly the boundary of the intended Neighbourhood Plan area and if different from the Parish or Forum area the boundary of these and include the boundary of the District Council (and South Downs National Park if applicable).	

C STATEMENT

Plan Area Statement (required)	See attached Statement
Explain why this area is considered appropriate to be designated as a neighbourhood development plan area	
<i>Please use another sheet if necessary</i>	

D SUPPORTING INFORMATION

Supporting Information (optional)	See attached Statement
For publicity purposes	
<i>You could use this to e.g explain your objectives in producing a Neighbourhood Plan</i>	
<i>Please use another sheet if necessary</i>	

E DECLARATION

I hereby apply to designate a Neighbourhood Area . <i>In the case of joint applications, please provide the name of the relevant person and attach a confirmation</i>	<i>letter on behalf of each Parish</i>	
	Name: Tony Thomas	Date: 8 th October 2013
	Position: Clerk West Chiltington Parish Council	
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PLAN AREA STATEMENT

At a meeting held on the 30th September attended by Parish Councillors and parishioners it was unanimously agreed that the area to be covered by the Neighbourhood Plan should include the whole of the parish. Although close to 90% of the population live within the built-up area the parish still regards itself as semi-rural and therefore it was deemed appropriate to include all the population. Most of the roads within the parish are narrow lanes, often single width with passing places and very few have footpaths so this further binds the parish

The built-up area is categorised as a Category 2 Settlement with limited local services in which any new development should meet an identified local need. The Parish Council have carried out a Housing Needs Survey to identify the need for development and have worked with developers to build dwellings to meet those needs, one site is currently under construction and it is hoped construction on the other two sites will start early next year, including affordable homes for rent or shared equity. It is equally important to protect the area outside the built-up area from unwanted development in the wrong location and this is why the Neighbourhood Plan will cover this area.

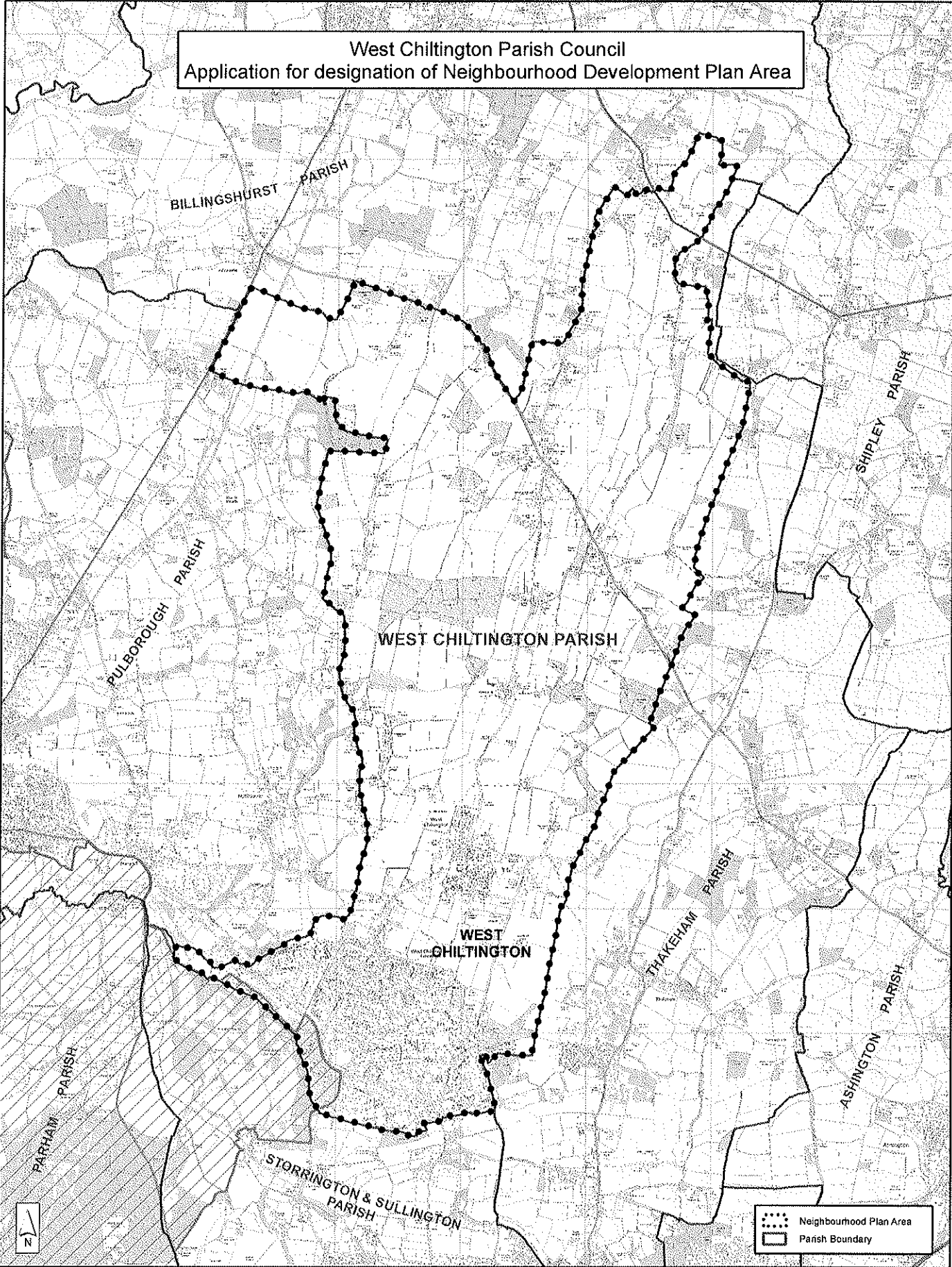
SUPPORTING INFORMATION

The Parish Council has demonstrated that they are not anti-development but that they want appropriate development in the right location to enhance the environment not dominate it. A further Housing Needs Survey will be carried out early next year to be used as supporting evidence in the preparation of the Neighbourhood Plan.

The objectives of a Neighbourhood Plan:

- 1) To identify sites for appropriate development to meet the housing needs of the parish.
- 2) To preserve the rural character of the parish – one of the main reasons people choose to live in West Chiltonton parish.
- 3) To ensure appropriate infrastructure is built to cope with new developments.
- 4) To have a “Wish List” of projects aimed at improving life in the parish for all residents.
- 5) To work with neighbouring parishes to address common concerns such as traffic and maintaining the gap between settlements.

West Chiltington Parish Council
Application for designation of Neighbourhood Development Plan Area



Horsham District Council
 Park North, North Street, Horsham,
 West Sussex. RH12 1RL
 Rod Brown : Head of Planning & Environmental Services

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Application to the Horsham District Council under The Neighbourhood Planning (General) Regulations 2012 Regulation 5.			
Reference No : WCNP1	Date : 12/08/13	Scale : 1:28,000	
Drawing No :	Drawn :	Checked :	Revisions :

Neighbourhood Planning (General) Regulations 2012 - Part 2)

NOTICE OF CONSULTATION APPLICATION FOR NEIGHBOURHOOD PLAN AREA DESIGNATION

West Chiltington Parish Council has applied to Horsham District Council and the South Downs National Park Authority for Designation of a Neighbourhood Plan Area.

The name of the proposed Neighbourhood Plan Area will be:

West Chiltington Parish Neighbourhood Area

The application is to identify an area for which the Parish Councils intend to prepare local planning policies and formulate land allocations to be consulted upon in due course in accordance with the Localism Act 2011.

If you wish to comment on the intended Neighbourhood Plan Area please note all comments must be received by **Monday 23 December 2013**.

Comments on the application can be made directly on the website, by post to the address below – please mark 'FAO Neighbourhood Planning', or by email to neighbourhood.planning@horsham.gov.uk.

Inspecting the documents

The application, draft designation map and supporting submission can be viewed on the website www.horsham.gov.uk.

A copy of the application documents is available for inspection at:

Horsham District Council Offices

Park North, North Street,

Horsham, West Sussex RH12 1RL

8.45am - 5.20pm Monday to Thursday and 8.45am - 4.20pm Fridays

