



## COUNCIL TAX EXEMPTION APPLICATION FORM – PROPERTY HELD VACANT FOR MINISTER OF RELIGION

Please return this form to:

Horsham Revenues and Benefits, PO Box 10745, Nottingham, NG6 6ED

Council Tax Account reference Number	
Property Address	
Religious denomination of future minister	
Will the property be used as a place from which	YES / NO
he/she performs the duties of his/her office?	
Name and address of owner of property	
Date of vacation of the last occupiers	
Is the property occupied	YES / NO
If YES, the name/s of the occupier/s	
Is the property furnished	YES / NO
If NO, the date the furniture was removed	
Address where the future	
correspondence should be sent	
Day time telephone number	

## **DECLARATION**

I declare that the information given on this form is complete and accurate to the best of my knowledge. **REMEMBER, if you give false information, you may be prosecuted.** In order to protect public funds, the Council may use the information you have provided on this form to prevent and detect fraud. The Council may also share this information, for the same purposes, with other organisations that handle public funds.

Full Name (BLOCK CAPITALS)	
Signature	
Date	
Telephone number	

Information will only be used by Horsham District Council and its employees in accordance with the Data Protection Act 1998. Horsham District Council will not supply information to any other organisation or individual except to the extent permitted by the Data Protection Act and which is required or permitted by law in carrying out any of its proper functions.