

## COUNCIL TAX EXEMPTION APPLICATION FORM – PROPERTY HELD VACANT FOR MINISTER OF RELIGION

Please return this form to:

**Horsham Revenues and Benefits, PO Box 10745, Nottingham, NG6 6ED**

|   |                 |
|---|-----------------|
| Council Tax Account reference Number  |                 |
| Property Address  |                 |
| Religious denomination of future minister   |                 |
| Will the property be used as a place from which he/she performs the duties of his/her office? | <b>YES / NO</b> |
| Name and address of owner of property   |                 |
| Date of vacation of the last occupiers  |                 |
| Is the property occupied  | <b>YES / NO</b> |
| If YES, the name/s of the occupier/s  |                 |
| Is the property furnished   | <b>YES / NO</b> |
| If NO, the date the furniture was removed   |                 |
| Address where the future correspondence should be sent  |                 |
| Day time telephone number   |                 |

### **DECLARATION**

I declare that the information given on this form is complete and accurate to the best of my knowledge. **REMEMBER, if you give false information, you may be prosecuted.** In order to protect public funds, the Council may use the information you have provided on this form to prevent and detect fraud. The Council may also share this information, for the same purposes, with other organisations that handle public funds.

|                            |  |
|----------------------------|--|
| Full Name (BLOCK CAPITALS) |  |
| Signature                  |  |
| Date                       |  |
| Telephone number           |  |