

Assessment of Potential Sites for Gypsies, Travellers and Travelling Showpeople - Site Proforma 2020

Background

Horsham District Council is seeking information on potential sites for future use by Gypsies, Travellers and Travelling Showpeople.

The Council plans to allocate sites in the next iteration of the Local Plan to meet the needs of the Gypsies, Travellers and Travelling Showpeople community into the future.

Please complete one site proforma for each site, which you would like to be considered for allocation for future Gypsy, Traveller or Travelling Showpeople use.

Definitions:

Gypsy and Traveller sites - Sites can vary in size, although they should be at least large enough to accommodate one pitch. A pitch is an area of land where a Gypsy or Traveller household can reside; typically this may contain a building, parking space and one or more caravans with sufficient space to enable the easy manoeuvrability of caravans up to 20 metres in length. The site must be accessible by vehicles and be served, or be capable of being served, with water, electricity, drainage and sanitation.

Travelling Showpeople sites - Sites normally accommodate both residential and business uses, including the storage and repair of fairground equipment. Larger sites are often subdivided into individual family 'plots' or 'yards'. The site must be accessible by large vehicles and be served, or be capable of being served, with water, electricity, drainage and sanitation.

Please be aware that the submitted details cannot be treated as confidential.

Section 1 – Site Details

1. **Site Address:**

2. **Area (hectares or acres):**

3. **Current Use:**

Please enclose a site plan on an OS base, showing

- Site boundaries
- Access point(s) to serve the proposed development
- Surrounding features (e.g. road names) to ensure the site can be clearly identified

4. **Can the site be viewed from public vantage points?**

Yes	<input type="checkbox"/>	Go to Q6
No	<input type="checkbox"/>	Go to Q5

5. **If No, please provide contact details of the person with whom access to the site should be arranged:**

Section 2 – Land Ownership and Control

6. *Is the site, including the proposed means of access, in a single ownership or control?*

Yes	<input type="checkbox"/>	Go to Q8
No	<input type="checkbox"/>	Go to Q7

7. *If No, please show the extent of the different ownerships and the extent of any land options on a site plan.*

8. *Have any Gypsies or Travellers or Travelling Showpeople expressed an interest in living on the site?*

Yes	<input type="checkbox"/>
No	<input type="checkbox"/>

9. *Is the site currently for sale?*

Yes	<input type="checkbox"/>
No	<input type="checkbox"/>



Section 3 – Your Contact Details

10. **Name:** _____

11. **Company:** _____

12. **Address:** _____

13. **Phone number:** _____

14. **Email:** _____

15. **Client (if appropriate):** _____

16. **Date:** _____

17. Are you

Agent /Planning consultant	<input type="checkbox"/>	Go to Q19
Landowner	<input type="checkbox"/>	Go to Q20
Parish Council	<input type="checkbox"/>	Go to Q19
Registered social landlord	<input type="checkbox"/>	Go to Q19
Developer	<input type="checkbox"/>	Go to Q19
Other	<input type="checkbox"/>	Go to Q18

18. If 'Other', please specify below

19. If you are not the landowner, do you have the landowners' authority to promote this site as a potential site for Gypsies and Travellers or Travelling Showpeople?

Yes	<input type="checkbox"/>
No	<input type="checkbox"/>

ADDITIONAL INFORMATION:

Any further information you can provide about the site would be very useful. Please complete as many of the following sections as you can.

Section 4 - Constraints

20. *To the best of your knowledge, are there any constraints which could affect the developability of this site for use?*

Yes	<input type="checkbox"/>	Go to Q21
No	<input type="checkbox"/>	Go to Q23

21. *If Yes, please tick which constraints apply:*

Access	<input type="checkbox"/>
Adjacent uses	<input type="checkbox"/>
Contamination/pollution	<input type="checkbox"/>
Flood risk	<input type="checkbox"/>
Ground conditions (e.g. drainage)	<input type="checkbox"/>
Infrastructure (e.g. utilities)	<input type="checkbox"/>
Land ownership	<input type="checkbox"/>
Landscape impact	<input type="checkbox"/>
Legal (covenants, options etc)	<input type="checkbox"/>
Listed building(s)	<input type="checkbox"/>
Noise	<input type="checkbox"/>
On-site hazards (e.g. Japanese Knotweed, pylons)	<input type="checkbox"/>
Protected species/habitats	<input type="checkbox"/>
Relocation of existing uses	<input type="checkbox"/>
Topography	<input type="checkbox"/>
Tree Preservation Order(s)	<input type="checkbox"/>
Other	<input type="checkbox"/>

22. *If you answered Yes to Question 20, and ticked Question 21, then please provide details of the identified constraints, and possible ways to overcome them, then go to Q23.*

Section 5 - Facilities and utilities

Based on your assessment:

23. **To the best of your knowledge, are these services available on site?** Please tick if available

Water	<input type="checkbox"/>
Sewerage	<input type="checkbox"/>
Electricity	<input type="checkbox"/>
Gas	<input type="checkbox"/>

24. **Where is the closest local facility to the site?** Please identify location of facility

Facility	Settlement (name)
Shop	
Primary school	
Doctors/GP surgery	
Bus stop	

Section 6 - Gypsy and Traveller pitches or Travelling Showpeople plots

Based on your assessment:

25. **How many Gypsy and Traveller pitches* or Travelling Showpeople plots* do you believe the site could accommodate?**

*See introduction for definitions.

Section 7 – Additional Information

26. *Please provide any additional information below.*

Thank you for this information. Please return your completed pro-forma, preferably by email, to reach Horsham District Council, by 5pm Friday 30 August 2019

By email to: strategic.planning@horsham.gov.uk

By post to:

Strategic Planning
Horsham District Council
Parkside
Chart Way Horsham
West Sussex
RH12 1RL

***Please don't forget to enclose a clear site plan.
Thank you!***