



SCRUTINY & OVERVIEW COMMITTEE

HEALTH PROVISION WORKING GROUP

THURSDAY 30TH OCTOBER 2014 AT 3.30 PM
COMMITTEE ROOM TWO, PARK NORTH, NORTH STREET, HORSHAM

Councillors: David Skipp (Chairman)
Frances Haigh
Liz Kitchen
Kate Rowbottom
Tricia Youtan

You are summoned to the meeting to transact the following business.

Tom Crowley
Chief Executive

AGENDA

Page No.

1. Apologies for absence
2. To approve as correct the record of the Working Group meeting on 15th September **1**
3. To receive any declarations of interest
4. Announcements from the Chairman or the Chief Executive
5. Discussion with the Cabinet Member for a Safer and Healthier District
Recommendations of the Working Group's interim report and the Cabinet Member's responses:
relevant minute extracts attached **7**
6. Proposed review of the organisation of the outpatients service
7. Proposed review of local care home provision in the District
8. Proposed consideration of one of the CCG's proposals to co-locate doctors' surgeries
at Horsham Hospital
9. Set a date for the next meeting

Terms of Reference

To consider and make recommendations to the Scrutiny and Overview Committee on the following:

1. The present health provision at Horsham Hospital including acute services, outpatient services and inpatient facilities.
2. Access to services at Horsham Hospital.
3. Future plans by the Surrey and Sussex Healthcare Trust, the Sussex Community Trust, other Trusts and providers, and the Clinical Commissioning Groups for the use of Horsham Hospital and the benefits of these plans to the residents of the District.
4. Future role of Horsham Hospital.

Notes of the Scrutiny and Overview Committee
Health Provision Working Group
15th September 2014

Present: Councillors: David Skipp (Chairman), Liz Kitchen,
Kate Rowbottom, Tricia Youtan

Apologies: Councillor Frances Haigh

Also present: Councillors: George Cockman, Leonard Crosbie,
Duncan England, Christian Mitchell

**1. TO APPROVE AS CORRECT THE RECORD OF THE MEETING HELD
ON 4TH AUGUST 2014**

The notes of the meeting held on 4th August 2014 were approved as a correct record.

2. TO RECEIVE ANY DECLARATIONS OF INTEREST

There were no declarations of interest.

3. ANNOUNCEMENTS FROM THE CHAIRMAN OR CHIEF EXECUTIVE

There were no announcements.

4. CHAIRMAN'S REPORT OF MEETINGS WITH CCG REPRESENTATIVES

The Chairman reported back on his meeting with Dr. Simon Dean, CCG Horsham Chair of the Locality Group. They had discussed the CCG's initial proposals to close three doctors' surgeries in Horsham (Orchard Surgery, Courtyard Surgery, and Riverside Surgery) and to co-locate those practices at a new health centre in Broadbridge Heath, and to retain a single surgery in Horsham.

The Chairman however referred Members to other options that appeared in the Horsham and Mid Sussex CCG Strategic Service Development Plan. It outlined four scenarios: the first was to develop Horsham Hospital as a hospital and health campus and to optimise the existing capacity at Southwater and Park surgeries by building a new general practice on the Horsham Hospital site to replace one or more of the central Horsham practices, and to develop a general practice facility at Broadbridge Heath. The second option was for the same as the first but with town practices

excluding Park Surgery grouped together on one health campus in a new build development on a site to be agreed. This was the option that had been widely publicised. The third option was to develop Horsham Hospital as a hospital and health campus on a new site possibly in North Horsham. The fourth option was the same as the first but with primary care building solutions retro-fitted into housing developments.

The CCG Strategic Service Development Plan outlined proposals for services at Horsham Hospital and defined a hub and spoke model. The Chairman had discussed with Dr. Dean the benefits of providing ophthalmic surgery at Horsham Hospital; that proposal was included in the Development Plan.

The Chairman also reported on his meeting with Sue Braysher, Chief Officer Horsham & Mid Sussex and Crawley CCGs and Steve Williams, Project Director. The Chairman had emphasised the Working Group's wish to see a hospital manager to be employed at Horsham Hospital; the CCG recognised the issue and was hoping to act. The Working Group would monitor progress on this.

The CCG officers accepted the important role that at Horsham Hospital played. The CCG had recently awarded a contract for the provision of musculoskeletal care and physiotherapy there, and had agreed to the continuation of diagnostics and therapies, X-Rays and the provision of a mobile MRI scanner twice a week.

The Chairman had discussed the future role of the Minor Injuries Unit at Horsham Hospital with the CCG officers. The CCG was aware of public and local authority support for extending the MIU hours into the evenings and at weekends but previous studies by West Sussex PCT had not supported a clinical and economic case for that. The CCG was therefore considering changes that might combine elements of the Clinical Assessment Unit and Planned Treatment Unit at Crawley Hospital into the MIU model to enhance viability and form the basis for a revised approach to opening hours. The CCG was keen to see the MIU host a venous leg ulcer clinic together with postoperative dressings and suture removal service together with greater integration with out of hours. The Working Group agreed to monitor the plans for the MIU and to continue to recommend that its services should be better promoted.

The Chairman also discussed with the CCG representatives the benefit of providing ophthalmology services at Horsham Hospital. The CCG suggested that a consultant from East Surrey Hospital could perform eye surgery at Horsham Hospital. The Chairman had suggested that he and the CCG should write to the local press to extol the merit of providing such a service at Horsham.

Members of the Working Group expressed the importance of promoting the services that were available at Horsham Hospital; it was hoped that the newly-appointed CCG press officer could help with that.

The Working Group agreed to scrutinise the organisation of the outpatients service to understand how efficient or otherwise the process was, and also examine how GPs referred patients and the appointments system.

The Working Group agreed to consider the CCG proposal of co-locating doctors' surgeries at Horsham Hospital.

The Chairman agreed to write a letter to the local press to highlight the importance of Horsham Hospital, to express the hope that it was used more, and to support an increase in health services provided there.

5. CLINICAL COMMISSIONING GROUP NEWS

The Working Group noted the CCG Feedback Report on the public meeting on 31st July 2014 at Horsham to launch the Five Communities Plan.

The report included the presentation slides from the event and details of the CCG's specific proposals for Horsham Hospital: new and enhanced services at the hospital and in the community, different clinics and more activity, more physiotherapy sessions, hydrotherapy to remain, a proposal for a rheumatology day unit, MRI scans, and approximately £400,000 funding for development plans to improve and upgrade facilities.

The Working Group noted the CCG's press release about the public events to launch the Five Communities Plan; around 250 residents had attended the initial three events. A further two events had been planned in East Grinstead on 23rd September and Haywards Heath on 25th September 2014. The CCG website allowed comments to be made via an online survey, a public discussion forum or via a direct question; it also listed sixty public questions and the CCG's answers. The press release also provided a summary of the CCG's new way forward which included giving greater emphasis to the prevention of ill health, continuing to use new and different providers of care to ensure best services, to use all available appropriate buildings and discard those that were not needed, to ensure all facilities were used at least 85% of every week, and to save a minimum of 20% of the amount spent on buildings and to invest that in direct patient care.

The Working Group noted Dr. Simon Dean's article '*High fives for all our communities*'.

6. **HORSHAM AND MID SUSSEX CCG STRATEGIC SERVICE DEVELOPMENT PLAN**

The Chairman had referred to the CCG's Strategic Service Development Plan (SSDP) in his report (see Minute 4 above).

The SSDP for Horsham and Mid Sussex set out the CCG's proposals for the medium term commissioning of health and well-being and local health care services.

The SSDP stated that the CCG would need a finance plan to complement the strategy in order to deliver the objectives. The Working Group agreed to invite CCG representatives to a future meeting to discuss progress on the SSDP and the finance plan.

The Director of Community Services had circulated to Councillors a draft response to the Strategic Service Development Plan. The Chairman encouraged Members of the Working Group to study the SSDP and to send their comments on HDC's draft response to the Director.

7. **CHAIRMAN'S REPORT ON THE CCG GOVERNING BODY MEETING HELD ON 2ND SEPTEMBER 2014**

The Chairman reported on his attendance at the CCG Governing Body public meeting held on 2nd September 2014 at the Holbrook Club, North Heath Lane, Horsham. He had asked questions about retaining health services at Horsham Hospital, and queried how patients would get to a proposed new medical centre at Broadbridge Heath, and had suggested that, if finance could be found and allocated, the upper floor at Park Surgery, Horsham could be opened up to increase that surgery's facilities.

8. **FEEDBACK ON THE HASC MEETING ON 3RD SEPTEMBER 2014**

The Chairman had been unable to attend the HASC (WSCC Health and Adult Social Care Select Committee) meeting at County Hall, Chichester on 3rd September 2014 because he had attended a Members' Seminar and the Horsham District Council meeting on that date.

The HASC meeting had discussed ways of working, and HASC roles/responsibilities, how District and Borough councils feed into HASC and its work programme.

9. DATE OF NEXT MEETING

The Working Group would next meet on Thursday 30th October 2014 at 3:30 p.m. The Cabinet Member for a Safer and Healthier District would be invited to attend to discuss relevant issues and the work of the Cabinet Member's Health Advisory Group.

The meeting finished at 6.43 p.m. having commenced at 5.30 p.m.

CHAIRMAN

Scrutiny & Overview Committee minute extract, March 2014:

**HEALTH PROVISION WORKING GROUP – TO RECEIVE THE INTERIM REPORT
OF THE WORKING GROUP AND NOTES OF THE MEETING HELD 29TH
JANUARY 2014**

A Member of the Health Provision Working Group presented the interim report to the Committee on behalf of the Chairman.

There had been a long need to improve access to health services in Horsham; the role of the Working Group had been to look at the services provided at Horsham Hospital and how these could be improved.

The Working Group heard from representatives from a number of organisations who provided services at the Hospital as part of the Group's evidence gathering.

The Group had made a number of recommendations to the Committee but it had been previously agreed that the review by the Working Group continue in order to help improve services at Horsham Hospital for the benefit of the community.

A tour of the hospital would be arranged for the Members of the Group.

The Committee supported the report and the recommendations. It was suggested that at its next meeting the Group look into ways to find combined funding to support the role of the hospital administrator or manager, as it was agreed that this role was essential.

The Committee also suggested that the Group review any practical ways of developing the recommendations and consider the role of the Group to ensure that they were implemented and followed up.

Therefore the Committee approved the recommendations, with the Working Group to continue to review practical ways in taking them forward.

The notes of the meeting held 29th January 2014 were also received and noted by the Committee.

**RECOMMENDED TO THE CABINET MEMBER FOR A
SAFER AND HEALTHIER DISTRICT**

1. Support the Clinical Commissioning Group with its integrated care and patient care
2. Support for the utilisation of Horsham Hospital at the centre of the community
3. Help to improve communication about access to services and the improvement of health and wellbeing services at Horsham Hospital

4. Support the Clinical Commissioning Group with its focus on bringing services to Horsham which were achievable; otherwise it ran the risk of losing them
 5. Continue to liaise with the CCG to understand the strategy for the development of Horsham Hospital
 6. To press for more Outpatients Department services to prevent unnecessary travelling to hospitals outside the area
 7. To continue to press for an overall administrator or manager to organise the hospital
 8. Encourage dialogue between the CCG and providers such as SASH.
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SCRUTINY & OVERVIEW COMMITTEE MAY 2014

RESPONSE FROM THE CABINET MEMBER FOR A SAFER & HEALTHIER DISTRICT ON THE REPORT AND RECOMMENDATIONS OF THE HEALTH PROVISION WORKING GROUP

1. Support the Clinical Commissioning Group with its integrated care and patient care

We are an active partner in helping the CCG to position its commissioning practice alongside that of WSCC Social Care. CCG officers are involved in co-commissioning of proactive care for the elderly and new streams of commissioning are emerging around falls prevention and day activities in which HDC is involved. In addition, the Council's WSCC funded Health and Wellbeing Service supports the CCG through a referral route from GPs.

2. Support for the utilisation of Horsham Hospital at the centre of the community

The Council has been influential in shaping the proposals for the future use of Horsham Hospital through its involvement in the strategic outline case (SOC) for the future of Horsham Hospital. The case identifies a number of services that the Council has identified as important to its residents.

3. Help to improve communication about access to services and the improvement of health and wellbeing services at Horsham Hospital

The health and wellbeing hub works closely with local GPs to promote key services offered at Horsham Hospital. The Council is also a key member of the Health and Wellbeing partnership which includes the CCG and which aims to improve access to health care and health improvement services.

4. Support the Clinical Commissioning Group with its focus on bringing service to Horsham which were achievable; otherwise it ran the risk of losing them

The strategic outline case for both the hospital and primary care provision is guided by the HDPF and reflects the capacity and capability to be provided through Horsham hospital and new primary care infrastructure linked to new housing development. The CCG are keen to provide as many services locally as it practical.

5. Continue to liaise with the CCG to understand the strategy for the development of Horsham Hospital

See above. Being undertaken through the SOC.

6. To press for more Outpatients Department services to prevent unnecessary travelling to hospitals outside the area

There are significant proposals within the SOC to this effect.

7. To continue to press for an overall administrator or manager to organise the hospital

We do not believe that this is a role for the district council.

8. Encourage dialogue between the CCG and providers such as SASH.

There is a long established dialogue in place but it is not restricted to SASH as a sole provider.

Scrutiny & Overview Committee minute extract, May 2014:

REPLIES FROM CABINET/COUNCIL REGARDING SCRUTINY AND OVERVIEW RECOMMENDATIONS

The Committee considered the response from the Cabinet Member for a Safer and Healthier District to the recommendations of the Health Provision Working Group Report.

The Director of Community Services led the Committee through the answers in that response and stated that Horsham District Council was working closely with the two Clinical Commissioning Groups: Horsham and Mid Sussex CCG and the Coastal West Sussex CCG. The Council, via its involvement in the Strategic Outline Case (SOC), had encouraged proposals about the future use of Horsham Hospital and seeking opportunities to provide and extend services there. The CCG was continuing to develop the SOC; the Council had supported the suggestion of provision of more outpatient facilities at Horsham Hospital, and had lobbied for extended hours and days of opening at the Minor Injuries Unit.

The Director of Community Services agreed to enquire about the SOC which was being prepared by the Horsham and Mid Sussex CCG and also the SOC report for Crawley CCG and the Horsham and Mid Sussex CCG; if these were public documents, they would be circulated to Members. The SOC report looks at ways to devise a health and wellbeing plan and potential partnerships with the District Council and voluntary groups; to examine local services and what could be commissioned and delivered locally to reduce the need for local residents to travel to other hospitals and health providers; and to consider the estate and infrastructure and the impact of providing additional or increased services.

The Director of Community Services reported that local GPs referred a significant number of people to the Council's Horsham District Wellbeing hub which offered support to get families fitter, people into regular exercise, weight management, to deal with stress, to tackle substance misuse and to improve general wellbeing.

Providing certain health services more locally would mean those patients had less distance to travel and that should help to reduce non-emergency attendances at hospital A&E departments. The Council was supportive of proposals in the SOC to provide more outpatients services at Horsham Hospital to reduce unnecessary travelling to other hospitals.

The planned closure at short notice of the Mill Stream Medical Centre in Storrington was discussed and the impact that would have on local residents and other practices that would increase capacity to provide health care to those affected. The Director of Community Services reported that the Council was working with other surgeries on this matter but that it was for the CCG to lead on this. The Committee agreed that the Chairman of the Committee would write to the CCG to express concern and dismay at the situation in Storrington and invite a representative from NHS England to a future meeting to provide an update on patient care assessments in Storrington; a copy of the letter would be sent to the West Sussex Health and Adult Social Care Select Committee (HASC).

The Cabinet Member, in response to the recommendation that the Council press for an overall administrator or manager at Horsham Hospital, had stated that this was not a role for the District Council. The Committee felt strongly that a manager was required, even more so if health services were to be developed and extended; it was agreed to continue to recommend that the CCG be requested to provide a hospital manager.

RECOMMENDED TO THE CABINET MEMBER
FOR A SAFER AND HEALTHIER DISTRICT

1. To continue to encourage the CCG to provide an overall administrator or manager at Horsham Hospital to support the various health service providers located there.
2. To continue to support, where possible and relevant, the provision of more health services locally and react when local health services are removed.

SCRUTINY & OVERVIEW COMMITTEE, JULY 2014

Response from Cabinet Member for a Safer and Healthier District to further questions asked at the S&O Committee meeting on 12th May 2014.

1. To continue to encourage the CCG to provide an overall administrator or manager at Horsham Hospital to support the various health service providers located there.

It is recognised that a manager/administrator to oversee the functions of Horsham Hospital is very much welcomed to ensure services are co-ordinated, better planned and delivered. This is supported by the Cabinet Member who will continue to lobby and influence the Horsham & Mid Sussex Clinical Commissioning Group (CCG) to take action in this regard. How the CCG plan to take this forward will be a matter for their consideration and is likely to be referred to in the CCG's Strategic Service Development Plan which is currently in development.

2. To continue to support, where possible and relevant, the provision of more health services locally and react when local health services are removed.

The Cabinet Member takes a very active role in the provision of local healthcare across the District, and in this regard influences wherever possible for more health services to be delivered locally. The Cabinet has been involved in the recent events in the south of the District regarding the closure of Mill Stream Surgery in Storrington, as conveyed to the Committee by the Director of Community Services. The Council has been proactive in this regard, assisting urgent arrangements to be put in place with alternative local General Practitioners and more recently, the Council has been successful in acquiring the Mill Stream Surgery site with the intention of providing new medical provision in the area.

Scrutiny & Overview Committee minute extract, July 2014:

REPLIES FROM CABINET/COUNCIL REGARDING SCRUTINY AND OVERVIEW RECOMMENDATIONS

The Cabinet Member for a Safer and Healthier District referred to her response to the further questions asked by the Committee at its meeting on 12th May 2014, arising from the recommendations of the Health Provision Working Group Interim Report.

The Committee had requested the Council to continue to encourage the local CCG to provide an overall administrator or manager at Horsham Hospital. The Cabinet Member reported that the CCG was aware of the Council's view which could be discussed at the Members' Briefing on 21st July 2014 when CCG representatives would outline their proposals for improving local community and primary health care for the Horsham and Crawley areas. The CCG was holding three exhibitions including one at the Drill Hall, Horsham on 31st July between 5:30 p.m. and 9:00 p.m. to allow the public to learn about and comment on its '5 Communities Plan'.

The Committee had also requested the Council to continue to support the provision of more health services locally and to react when services are removed, arising from the closure at short notice of the Mill Stream Medical Centre in Storrington. The Cabinet Member's response stated that she took an active role in the provision of local health care across the District and supported, where possible, more health services to be delivered locally. The Cabinet had been involved in the events regarding the closure of Mill Stream Medical Centre and the Council had been proactive in assisting with urgent arrangements to be put in place with alternative GPs, and had recently been successful in acquiring the surgery site with the intention of providing new medical provision. Members welcomed the swift action taken by the Council.

Health Provision Working Group minute extract, 4th August 2014

SCRUTINY & OVERVIEW COMMITTEE MINUTE EXTRACTS AND RESPONSES FROM THE CABINET MEMBER FOR A SAFER AND HEALTHIER DISTRICT

The Working Group noted the relevant minutes from the Scrutiny and Overview Committee meetings on 3rd March, 12th May and 7th July 2014.

The Committee had received the Working Group's interim report and had supported its recommendations and had stated that the role of a hospital manager was essential.

The Cabinet Member for a Safer and Healthier District had responded to the Committee to say HDC was an active partner in helping the CCG to position its commissioning alongside that of WSCC Social Care and that the Council's WSCC-funded Health and Wellbeing Service supported the CCG through a referral route from GPs. The response also stated that HDC had been influential in shaping proposals for the future of Horsham Hospital through its involvement in the Strategic

Outline Case and that the CCG was keen to provide as many services locally as possible.

The Committee had asked the Cabinet Member to continue to encourage the CCG to provide an overall manager at Horsham Hospital. The Cabinet Member further responded to say that it was recognised that a manager / administrator would be welcomed and she would lobby and influence the CCG to take action.

The Working Group agreed to invite the Cabinet Member for a Safer and Healthier District to attend its next meeting to discuss relevant issues and enquire about the work of the Cabinet Member's Health Advisory Group.