

PUBLIC NOTICE
VARIATION OF PREMISES LICENCE
LICENSING ACT 2003

An application has been made by Craig Ramus for a variation to a Premises Licence

Premises – Warnham Village Stores, 3 Church Street, Warnham, RH12 3QP

The application seeks to extend the operating hours as follows –

Retail Sale of Alcohol for consumption off the Premises
Monday to Sunday – 07:00hrs to 21:30hrs

Opening hours
Monday to Sunday – 07:00hrs to 21:30hrs

A copy of the application may be inspected, during office hours by appointment only, via the Licensing Department, Albery House, Springfield Road, Horsham, RH12 2GB or on our website at <https://www.horsham.gov.uk/licensing/current-licensing-applications>

If you wish to make representations for or against this application, you must do so in writing to the Licensing Department at the above address or by e-mail to licensing@horsham.gov.uk by no later than 15th May 2025, after which date, no objections will be considered.

The Council will not entertain representations where the writer requests that his identity remains anonymous. Copies of all representations will be included in the papers presented to the Licensing Committee and will therefore pass into the public domain. Representations must relate to one or more of the four Licensing Objectives: the prevention of crime and disorder, public safety, the prevention of public nuisance and the protection of children from harm.

IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE OF UP TO LEVEL 5 ON THE STANDARD SCALE (CURRENTLY £5000) UNDER SECTION 158 OF THE LICENSING ACT 2003 TO KNOWINGLY OR RECKLESSLY MAKE A FALSE STATEMENT IN CONNECTION WITH THIS APPLICATION.



Application to Vary a Premises Licence under Section 34 of the Licensing Act 2003

This Form

Please use this form to apply for a Vary Premises Licence.

What we will do with your information:

We will only use the personal details you provide in order to deliver the service that you have requested or to contact you by letter, telephone or email in relation to the service that you have requested.

We will not send you emails about other Council services unless you have requested them elsewhere, or share this information with any other organisations unless required to do so in order to provide the service or as permitted by law.

Further information about how we handle your data can be found in our Privacy Policy.

Please confirm that you have read and accept this policy by ticking here:



Guidance Notes

Use Of The Form

This form can be completed on-line. When completed it should be PRINTED and POSTED back to the Council.

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST. Before completing this form please read the guidance notes which accompany the various sections.

If you need to add more details to this form by hand please **USE OR ATTACH ADDITIONAL SHEETS** as necessary and write legibly in block capitals in black ink. You may wish to keep a copy of the completed form for your records (note a PDF copy will be sent to your email address). Please return completed application forms to Horsham District Council and any relevant authorities as listed in the Licensing Policy Statement.

Guidance Notes:

This application cannot be used to vary the licence so as to extend the period that the licence has effect or to vary substantially the premises to which it relates. If you wish to make that type of change to the premises licence, you should make a new premises licence application under section 17 of the Licensing Act 2003.

1. Where taking place in the building or other structure please tick as appropriate. Indoors may include a tent.
2. For example state the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
3. For example (but not exclusively), where the activity will occur on additional days during the summer months.
4. For example (but not exclusively), where you wish the activity to go on longer on a particular day, e.g. Christmas Eve.
5. Please give timings in 24-hour clock format (e.g. 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.
6. If you wish people to be able to consume alcohol on the premises please tick on. If you wish people to be able to purchase alcohol to consume away from the premises please tick off. If you wish for people to be able to do both please tick both.
7. Please give information about anything intended to occur at the premises or ancillary to the use of the premises that may give rise to concern in respect of children regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi nudity, films of restricted age groups, the presence of gaming machines.
8. Please list here the steps you will take to promote all four licensing objectives together.
9. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.

Application to Vary a Premises Licence under Section 34 of the Licensing Act 2003

10. Where there is more than one applicant, the applicants or their respective agents must sign the application form.

11. This is the address that we shall use to correspond with you about this application.

Please note your application will be available for public inspection and posted on the Council's website.

Applicant Name

Schedule 4 : Application to vary a Premises Licence under Section 34 of the Licensing Act 2003

Applicant Name

Applicant Name	Craig Ramus
Applicant 18 years old or over?	Yes
Premises Name & Address	3 Church Street, Warnham, Horsham RH12 3QP

Licence Holders / Premises Details

Full name/s of the Premises Licence holder/s:

Forenames

1)	CRAIG
2)	
3)	
4)	

Surname

RAMUS

I/We the premises licence holder/s named above, apply to vary a premises licence under section 34 of the Licensing Act 2003 for the premises described in Part 1 below

Part 1 - Premises Details

Premises Address (at least Address Line 1 , City / Town & Postcode)
or, if none,
ordnance survey
map reference,
or description

Premises Name	WARNHAM VILLAGE STORES
Address Line 1	3 Church Street
Address Line 2	Warnham
City / Town	Horsham
County	
Postcode	RH12 3QP
Ordnance Survey Map Reference	
Address Description	village store
Premises Licence Number	50627
Phone Number of Premises (if any)	
Non-Domestic Rateable Value (£)	11250
Email	

Application to Vary a Premises Licence under Section 34 of the Licensing Act 2003

Applicant Details

Applicant Name

Title	Mr
Forenames	CRAIG
Surname	RAMUS

Applicant Home Address

Address Line 1	
Address Line 2	
City / Town	
County	
Postcode	
Telephone	
Mobile	
Email	

Variation

Variation

Do you want the proposed variation to have effect as soon as possible?(If yes please tick)

☒ Do you want the proposed variation to have effect as soon as possible?(If yes please tick)

If not, when do you want the variation to take effect

from?

If your proposed variation would mean that 5,000 or more people could be

0

expected to attend the premises at any one time, please state the number

expected to attend

Please describe briefly the nature of the proposed variation. **This application cannot be used to vary the licence so as to extend the period that the licence has effect or to vary**

substantially the premises to which it relates. If you wish to make that type of change to the premises licence, you should

make a new premises licence application under section 17 of the Licensing Act 2003.

Summary of the application:

· To change the hours for the sale of alcohol for consumption OFF the premises:

Monday to Sunday 07.00hrs to 21.30hrs

· To change the opening hours for the premises:

Monday to Sunday 07.00hrs to 21.30hrs

Operating Schedule

Please complete those parts of the Operating Schedule below that would be subject to change if this application to vary is successful

a) Play(s)	<input type="checkbox"/>	(if ticking yes, fill in box A)
b) Film(s)	<input type="checkbox"/>	(if ticking yes, fill in box B)
c) Indoor sporting event(s)	<input type="checkbox"/>	(if ticking yes, fill in box C)
d) Boxing or wrestling entertainment	<input type="checkbox"/>	(if ticking yes, fill in box D)
e) Live music	<input type="checkbox"/>	(if ticking yes, fill in box E)
f) Recorded music	<input type="checkbox"/>	(if ticking yes, fill in box F)
g) Performances of dance	<input type="checkbox"/>	(if ticking yes, fill in box G)
h) Anything of a similar description to that falling within (e), (f) or (g)	<input type="checkbox"/>	(if ticking yes, fill in box H)

i) Making music	<input type="checkbox"/>	(if ticking yes, fill in box I)
j) Dancing	<input type="checkbox"/>	(if ticking yes, fill in box J)
k) Entertainment of a similar description to that falling within (i) or (j)	<input type="checkbox"/>	(if ticking yes, fill in box K)
l) Provision of late night refreshment	<input type="checkbox"/>	(if ticking yes, fill in box L)
m) Sale by retail of alcohol	<input checked="" type="checkbox"/>	(if ticking yes, fill in box M)

Application to Vary a Premises Licence under Section 34 of the Licensing Act 2003

M - Supply of Alcohol

M - Supply of Alcohol

Will the sale of alcohol be for consumption on the premises, off the premises or both? Please select. (Read guidance note 5)

Outdoors

State any seasonal variations for the supply of alcohol (please read guidance note 3)

Non-standard timings. Where you intend to use the premises for the provision of

supply of alcohol at different times to those listed in the column below, please

list (please read guidance note 4)

Standard timings (read guidance note 5)

Start

Mon	07:00
	00:00
Tues	07:00
	00:00
Wed	07:00
	00:00
Thur	07:00
	00:00
Fri	07:00
	00:00
Sat	07:00
	00:00
Sun	07:00
	00:00

FINISH

Mon	21:30
	00:00
Tues	21:30
	00:00
Wed	21:30
	00:00
Thur	21:30
	00:00
Fri	21:30
	00:00
Sat	21:30
	00:00
Sun	21:30
	00:00

N - Adult Entertainment

N - Specify adult entertainment or services, activities, other entertainment or matters

Please highlight any adult entertainment or services, activities, other entertainment or matter

ancillary to the use of the premises that may give rise to concern in respect of children (please

read guidance note 7)

Application to Vary a Premises Licence under Section 34 of the Licensing Act 2003

O- Premises open to public

O - Hours Premises are open to public

State any seasonal variations
(please read guidance note 3)

Non-standard timings. Where you
intend to use the premises to be
open to the public at different
times to those listed in the
column on the left, please list
(please read guidance note 4)

Standard timings (read guidance note 5)

Start

Mon	<input type="text" value="07:00"/>	<input type="text" value="00:00"/>
Tues	<input type="text" value="07:00"/>	<input type="text" value="00:00"/>
Wed	<input type="text" value="07:00"/>	<input type="text" value="00:00"/>
Thur	<input type="text" value="07:00"/>	<input type="text" value="00:00"/>
Fri	<input type="text" value="07:00"/>	<input type="text" value="00:00"/>
Sat	<input type="text" value="07:00"/>	<input type="text" value="00:00"/>
Sun	<input type="text" value="07:00"/>	<input type="text" value="00:00"/>

FINISH

Mon	<input type="text" value="21:30"/>	<input type="text" value="00:00"/>
Tues	<input type="text" value="21:30"/>	<input type="text" value="00:00"/>
Wed	<input type="text" value="21:30"/>	<input type="text" value="00:00"/>
Thur	<input type="text" value="21:30"/>	<input type="text" value="00:00"/>
Fri	<input type="text" value="21:30"/>	<input type="text" value="00:00"/>
Sat	<input type="text" value="21:30"/>	<input type="text" value="00:00"/>
Sun	<input type="text" value="21:30"/>	<input type="text" value="00:00"/>

Conditions

Conditions

Please identify those conditions
currently imposed on the licence
that you believe could be
removed as

a consequence of the proposed
variation you are seeking

I have enclosed the premises
licence

☒

I have enclosed the relevant part
of the premises licence

☐

**If you have not ticked one of these boxes please give your reasons for not including the licence, or
part of it below.**

Reasons why I have failed to
enclose the premises licence or
relevant part of the premises
licence

Application to Vary a Premises Licence under Section 34 of the Licensing Act 2003

P - Licensing objectives:

P - Describe any additional steps you intend to take to promote the four licensing objectives as a result of the proposed variation::

a) General ñ all four licensing objectives (b,c,d,e) (See guidance note 8)	All staff involved in the retail of alcohol will be trained in relation to the law regarding its sale. This training must be completed prior to them being authorised to sell alcohol by the DPS. A record of this training must be kept and maintained with a copy of the syllabus attached. The recipient of the training must sign to state they have received and understood the training and this should be dated. This record should be kept on the premises at all times and made available for inspection following a reasonable request from an officer from a responsible authority.
b) The prevention of crime and disorder	A CCTV system shall be installed and maintained at the premises. The system must be capable of recording and storing moving images and record at all times when the premises is open to the public. The system must cover all public entry and exit points and any area where alcohol is exposed for sale. All images must be stored for a period of no less than 31 days and made available to an officer from a responsible authority following a reasonable request. Ensure an incident book is maintained at the premises to record details of any incidents the nature of which may have compromised any of the licensing objectives under the Licensing Act 2003. CCTV recording dates & times shall be linked to incident book entries. A comprehensive record of staff members must be kept and maintained. This record must include names, dates of birth, home addresses and current, valid documentation demonstrating the right to work of the individual with photographic ID. this record must be kept on the premises at all times and employees details must be retained for a period of no less than six months after their employment has ceased. The records must be made available to an officer from a responsible authority including an immigration officer upon a reasonable request. Spirits will be displayed behind the sales point counter and will not be available by self-service.
c) Public Safety	Staff shall be trained in respect of the fire risk assessment for the premises. Staff will be trained in respect of the Health and Safety risk assessment for the premises.
d) The prevention of public nuisance	A notice shall be displayed in a prominent position requesting customers to use the external areas quietly, respecting the needs for local residents. The external areas shall be managed in a way that ensures no nuisance is caused.
e) The protection of children from harm	A 'Challenge 25' scheme will be implemented and maintained, whereby any person that appears under 25 years of age has to prove they are over 18 by providing acceptable identification (as per the Home Office Guidance on acceptable ID – ID must contain a photograph, date of birth, holographic mark or ultra violet feature). A notice shall be displayed in a prominent position at the premises to advise customers that Challenge 25 is in operation at the premises. A refusals log / electronic till record shall be kept detailing all refused sales of age related products including alcohol. The log should include the date and time of the refused sale and the name of the member of staff who refused the sale. The log shall be available for inspection at the premises by Police and authorised officers of the Local Authority upon reasonable request.

Application to Vary a Premises Licence under Section 34 of the Licensing Act 2003

Checklist

Checklist (If yes please tick)

- ☒ I have made or enclosed payment of the fee
- ☒ I have sent copies of this application and the plan to responsible authorities and others where applicable
- ☒ I understand that I must now advertise my application
- ☒ I have enclosed the premises licence or relevant part of it or explanation
- ☒ I understand that if I do not comply with the above requirements my application will be rejected

IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 (£5000) ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

Contact name

Contact name (where not previously given)

and address for correspondence associated with
this application. (Please read guidance note 11)

- ☐ [Click here](#) if you need to specify a name not previously given for correspondence

Pay & Submit

Total Amount Due

£190

You have two options for paying for the application you have made.

Option 1 - Pay online now using your Debit/Credit Card. A copy of the form will then be emailed to you. Please **PRINT & SIGN** it and **POST** back to the Public Health & Licensing Team at Horsham District Council at the address below.

Option 2 - Pay by cheque. Submit the form online and a copy will be emailed to you. Please **PRINT & SIGN** it and **POST** it with a cheque made payable to **Horsham District Council** to the following address.

(Please quote the form number on the back of the cheque)

Public Health and Licensing

Horsham District Council

Parkside

Chart Way

Horsham

West Sussex

RH12 1RL

Submit cheque in post (make cheques payable to 'Horsham District Council')

Option 1 - Pay online.

- ☐ Pay online.

Option 2 - Submit cheque in the post

- ☒ Submit cheque in post (make cheques payable to 'Horsham District Council')

Print