

**HORSHAM DISTRICT COUNCIL
NEIGHBOURHOOD PLAN AREA DESIGNATION**

PARISH OF STEYNING PARISH COUNCIL

DESIGNATION OF AREA

1 BACKGROUND

An application for the designation of the Parish of Steyning as a neighbourhood area for the purpose of producing a neighbourhood development plan was received from Steyning Parish Council on 14 May 2018, as shown in Appendix A. In accordance with the Neighbourhood Planning (General) Regulations 2012 (as amended), Horsham District Council has considered whether the application meets the requirements of Regulation 5A of the Regulations.

The Council, on 25 July 2013, delegated authority to the Head of Strategic Planning, in consultation with the Cabinet Member for Planning and Development, to publicise applications for neighbourhood areas and determine applications.

2 APPLICATION

Steyning Parish was part of the neighbourhood planning cluster formerly known as SWAB (Steyning, Wiston, Ashurst & Bramber). This group formally de-clustered on 12 October 2017 under Regulation 12 of the Neighbourhood Planning (General) Regulations 2012 (as amended).

As set out above, an application for the designation of the entirety of Steyning Parish as a 'neighbourhood plan area' for the purpose of producing a neighbourhood development plan was received from Steyning Parish Council on 14 May 2018. No other parishes or areas are included in the application. The application was accompanied by a statement explaining why Steyning Parish is considered appropriate to be designated as a neighbourhood area, and a map on an Ordnance Survey base identifying the intended neighbourhood plan area was also provided. (See Appendix C)

Section 61(G) of the Town and Country Planning Act 1990 (as amended) sets out which organisations and areas qualify as Neighbourhood Planning areas. Under this Act, Parish Councils are identified as a 'relevant body', for these purposes. The Act also sets out what specified areas can be designated for the purposes of Neighbourhood Planning. This includes the whole or part of any parish.

Under the terms of these regulations, Steyning Parish Council meets the definition of such a body, and the whole parish qualifies as the 'specified area'.

The Council considers the application meets the requirements of Regulation 5.

It should be noted that part of Steyning Parish is located within the South Downs National Park who are the planning authority for this part of the Parish. The Parish have made a separate application to the South Downs National Park for the designation of this area to be a Neighbourhood Plan Area. Further details will be made available on the South Downs

National Park website. <https://www.southdowns.gov.uk/planning/community-planning/neighbourhood-development-plans/>

3 PUBLICITY AND CONSULTATION

Under Regulation 5A of the Neighbourhood Planning (General) Regulations 2012 (as amended), where applications for designation of the whole of the area of a Parish Council, there is no requirement to undertake consultation which would otherwise be required by the Regulations. As the application meets these requirements, there is therefore no requirement to publicise the application for a 6 week period.

4 COMMENT

The proposed neighbourhood plan area does not overlap with any other area and is considered to be compatible with the objective of good town planning and the strategic policies of the Horsham Development Planning Framework which was adopted on 27 November 2015. The necessary information has been received in accordance with the Regulations to enable Horsham District Council to designate Steyning Parish as a Neighbourhood Development Plan Area.

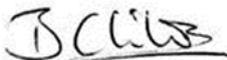
DELEGATED DECISION

The Head of Strategic Planning and the Cabinet Member for Planning and Development hereby exercise their delegated authority to agree the application and designate the Parish of Steyning as a Neighbourhood Development Plan Area.

A copy of this note will be placed on the Council's website, sent to Steyning Parish Council and to relevant District Councillors. A map of the designated area will also be posted on the Council's website.

The publicity for the Council's decision will thereby meet the requirements of Regulation 7 of the Neighbourhood Planning (General) Regulations 2012 (as amended).

BARBARA CHILDS



HEAD OF STRATEGIC PLANNING

Date: 21/05/2018

COUNCILLOR CLAIRE VICKERS



CABINET MEMBER FOR PLANNING AND DEVELOPMENT

Date: 21/05/2018

Appendix A – Steyning Parish Application



**Horsham
District
Council**

Application to Designate a
Neighbourhood Development Plan Area

Neighbourhood Planning (General) Regulations 2012

This application form asks for information (Regulation 5) to assist the Council in publishing an area application (Regulation 6) and after receiving any relevant comments in taking a decision* on the suitability of the Plan Area (Regulation 7).*

If you have any queries about this form please contact:

- ☎ telephone Strategic and Community Planning - 01403 215208
- ✉ email to: strategic.planning@horsham.gov.uk
- ✉ post to: Strategic Planning and Performance, Horsham District Council, Park North, North Street, Horsham, West Sussex, RH12 1RL

Note all information provided on this form in support of the application will be publicised

Thank you. When completed please return this form - together with your intended Plan Designation Map - to the above address.

*We will acknowledge and advise you on publicity and reporting arrangements and the decision of Horsham Council on your application. *Where the intended Plan Area includes land within the South Downs National Park then this application will also fall for their consideration and approval.*

APPLICATION INFORMATION

A CONTACT DETAILS

Name	John Fullbrook
Telephone number	01903 812042
E-mail address	spcclerk@btconnect.com
Position in organisation	Clerk to Steyning Parish Council

B ABOUT YOUR ORGANISATION

Name of Organisation	Steyning Parish Council
Address and postcode	The Steyning Centre, Fletcher's Croft Steyning, West Sussex, BN44 3XZ
Parish Council	Yes <input checked="" type="checkbox"/> Prospective Neighbourhood Forum <input type="checkbox"/>

C AREA DETAILS

Intended Name of Neighbourhood Area		Steyning Neighbourhood Plan
Extent of the area and boundaries	Whole Parish/Neighbourhood Forum area?	Yes
	Part of a Parish/Neighbourhood Forum area?	<input type="checkbox"/>
	Is this a joint application with a neighbouring Parish or Forum?	No
	Is any part of this area within the South Downs National Park?*	Yes
	Please provide a Map showing your draft Plan Designation Area Preferably using an Ordnance Survey base map - with copyright acknowledgement.	
Add a Map Reference Number	<p>Show clearly the boundary of the intended Neighbourhood Plan area and if different from the Parish or Forum area the boundary of these and include the boundary of the District Council (and South Downs National Park if applicable).</p> <p>the District Council (and South Downs National Park if applicable).</p>	

C STATEMENT

Plan Area Statement (Required)	<p>The Neighbourhood Plan designated area will encompass the entire Steyning Parish as per the Map attached It therefore includes all areas that could conceivably be encompassed within a Steyning Neighbourhood plan. Notably - The historic market town of Steyning itself - The surrounding land set both within and outside of the designated South Downs National Park</p>
<p>Explain why this area is considered appropriate to be designated as a Neighbourhood development plan area Please use another sheet if necessary</p>	

D SUPPORTING INFORMATION

Supporting Information (Optional)	<p>Please see attached sheet entitled ' Steyning Parish Council – Neighbourhood Plan'</p>
<p>For publicity purposes You could use this to e.g explain your objectives in producing a Neighbourhood Plan Please use another sheet if necessary</p>	

E DECLARATION

<p>I / We hereby apply to designate a Neighbourhood Area. In the case of joint applications, please provide the name of the relevant person and attach a confirmation letter on behalf of each Parish</p>	<p>Name and position Cllr Liz Trundle Chairman of the Planning Committee Steyning Parish Council</p>	<p>Date 14/5/18</p> <p>Signed [Redacted]</p>
	<p>Cllr Tim Lloyd Member of Finance and general purposes and Amenities Committees Steyning Parish Council</p>	<p>Signed [Redacted]</p>

Rev: 3 22 Aug 13

Steyning Parish Council

Telephone: 01903 812042



The Steyning Centre, Fletcher's Croft, Steyning,
West Sussex, BN44 3XZ

www.steyningpc.gov.uk

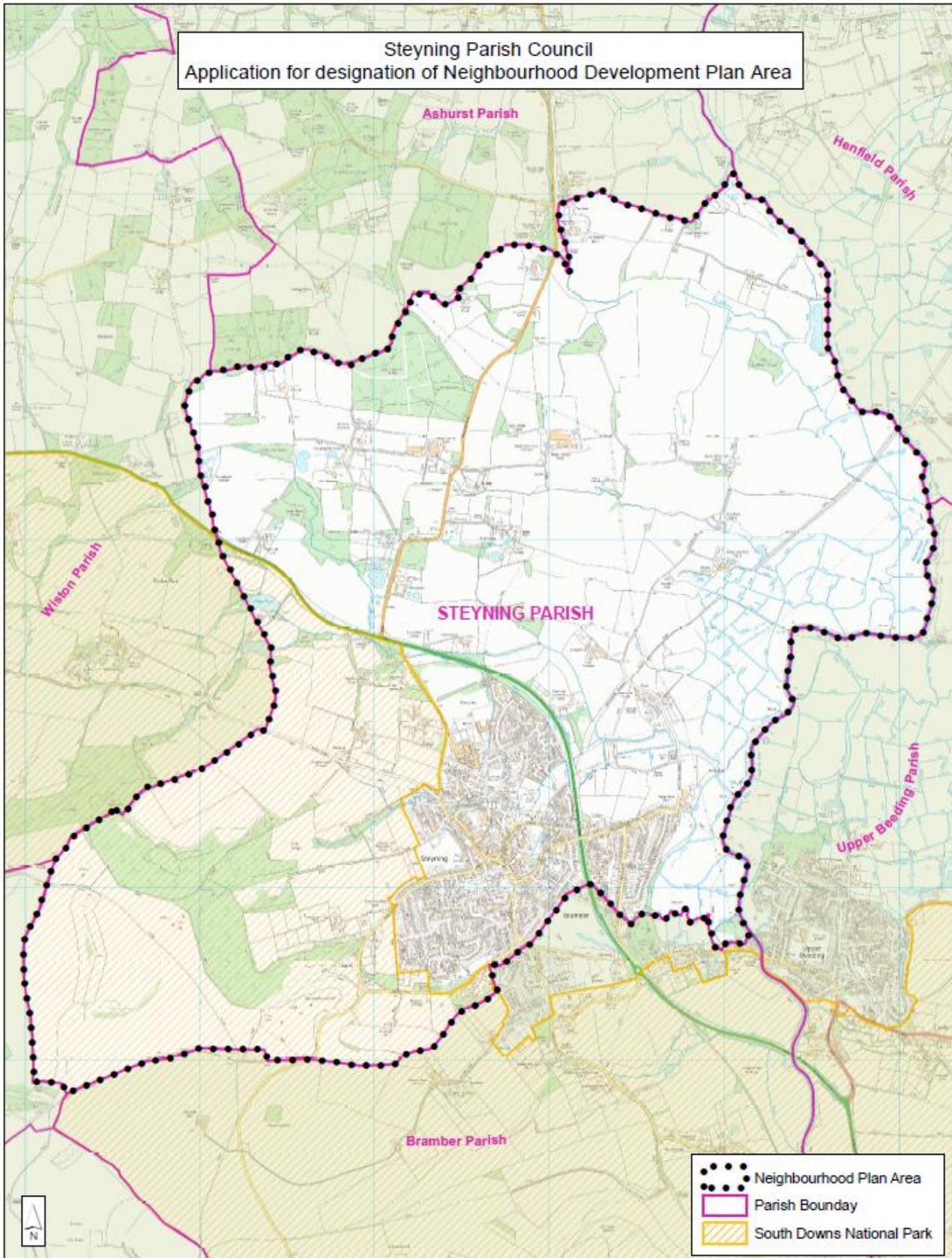
www.thesteyningcentre.co.uk

Date 2nd March '18

Supporting information of area application Section D

- We aim to create a neighbourhood plan led by the local community's vision for areas such as housing, heritage, conservation and local green space. We feel Steyning should go through the proper process to assess Steyning's up to date housing needs and how this could be met. The plan will encourage the provision of affordable housing within the neighbourhood planning area. The plan's policies will encourage all new development to be high quality and inclusive in design, whilst respecting Steyning's distinctive character and being sustainable in line with the NPPF.
- We propose starting the process with a Steering Group of 10 or 11 people, to include 2 or 3 parish councillors. We feel at least eight people are necessary to ensure meetings are quorate without the body becoming unmanageable. We plan to advertise widely to attract other residents with the skills, time and enthusiasm to take the project forward constructively from the existing point. All members of the new Steering Group will need to understand and accept that they will have to undertake extra work outside meetings to create the plan and key deliverable documents which includes writing planning policies etc.
- This will be a community-led process, conducted as transparently as possible.
- Steyning is a Historic market town and we need to ensure any future development is in keeping with this heritage – to enhance and conserve, help protect South Downs footpaths, natural beauty and tourism value, and to listen to the needs of our residents.

Appendix C Map



Horsham District Council
 Park North, North Street, Horsham,
 West Sussex. RH12 1RL
 Rod Brown : Head of Planning & Environmental Services

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Application to the Horsham District Council under The Neighbourhood Planning (General) Regulations 2012 Regulation 5.			
Reference No :	Date : 29/01/2018	Scale : 1:20,000	
Drawing No :	Drawn :	Checked :	Revisions :