

HORSHAM DISTRICT COUNCIL
NEIGHBOURHOOD PLAN AREA DESIGNATION
PARISH OF NORTH HORSHAM PARISH COUNCIL

DESIGNATION OF AREA

1 BACKGROUND

The Neighbourhood Planning (General) Regulations 2012 specify what a local authority must do to publicise an 'area application' and, following consideration and determination of the application, what it must do to publicise the outcome. Regulation 2(6) requires that a copy of the area application, details of how to make representations and the date by which those representations must be received (being not less than 4 weeks from the date the application is first publicised) must be put on the local planning authority website. Regulation 7 requires that as soon as possible after determining the application the decision should be published on their website.

The Council, on 25 July 2013, delegated authority to the Head of Strategic Planning and Sustainability in consultation with the Cabinet Member for Planning and Development, to publicise applications for neighbourhood areas, consider representations and determine applications.

2 APPLICATION

An application for the designation of the Parish of North Horsham as a neighbourhood area for the purpose of producing a neighbourhood development plan was received from North Horsham Parish Council on 4 January 2017, as shown in Appendix A. The Parish Council had not made any previous application for designation.

The application included a statement that the applicant is a 'relevant body', being a parish council, under Section 61(G) of the Town and Country Planning Act 1990.

The application was accompanied by a statement explaining why North Horsham Parish is considered appropriate to be designated as a neighbourhood area, and a map on an Ordnance Survey base identifying the intended neighbourhood plan area (Appendix B) was provided.

The Council considers the application meets the requirements of Regulation 5.

3 PUBLICITY AND CONSULTATION

The Council's website explained the purpose and period of the consultation (6 weeks), and how to make a representation either on the website or in writing to the Council. There was access via the website to a copy of the application documents received from the applicant. The application was also advertised by public notice in the Horsham District Post on 21 April 2017

Further discretionary publicity included paper copies of the application documents being available for inspection at the Council's principal offices in Horsham during the consultation period and notification of the consultation period set out in monthly updates on Neighbourhood Planning which are distributed to local Parish and Neighbourhood Councils.

The Council is satisfied that this publicity has allowed the area to be brought to the attention of people who live, work or carry on business in the area to which the application relates, and that it meets the requirements set out in Regulation 6.

REPRESENTATIONS

The Council received one representation during the consultation period. The representation was received by Gladman Developments on the 2 June who made a comment on the area application. The representation, together with the Council's response is summarised in Appendix C to this report. The representation does not prevent the area designation coming forward.

COMMENT

The proposed neighbourhood plan area does not overlap with any other area and is considered to be compatible with the objective of good town planning and the strategic policies of the Horsham Development Planning Framework which was adopted on 27 November 2015.

DELEGATED DECISION

The Head of Strategic Planning and Sustainability and the Cabinet Member for Planning and Development hereby exercise their delegated authority to agree the application and designate the Parish of North Horsham as a Neighbourhood Development Plan Area.

A copy of this note will be placed on the Council's website, sent to North Horsham Parish Council and to relevant District Councillors. A map of the designated area will also be posted on the Council's website.

The publicity for the Council's decision will thereby meet the requirements of Regulation 7.


BARBARA CHILDS
HEAD OF STRATEGIC PLANNING & SUSTAINABILITY
Date: 12 June 2017


COUNCILLOR CLAIRE VICKERS
CABINET MEMBER FOR PLANNING AND DEVELOPMENT
Date: 12 June 2017

Appendix A – Neighbourhood Plan Area Application



**Horsham
District
Council**

Application to Designate a
Neighbourhood Development Plan Area

Neighbourhood Planning (General) Regulations 2012

This application form asks for information (Regulation 5) to assist the Council in publishing an area application (Regulation 6) and after receiving any relevant comments in taking a decision* on the suitability of the Plan Area (Regulation 7).*

If you have any queries about this form please contact:

- ☎ telephone Strategic and Community Planning - 01403 215208
- ✉ email to: strategic.planning@horsham.gov.uk
- ✉ post to: Strategic Planning and Performance, Horsham District Council,
Park North, North Street, Horsham, West Sussex, RH12 1RL

Note all information provided on this form in support of the application will be publicised

Thank you. When completed please return this form - together with your intended Plan Designation Map - to the above address.

*We will acknowledge and advise you on publicity and reporting arrangements and the decision of Horsham Council on your application. *Where the intended Plan Area includes land within the South Downs National Park then this application will also fall for their consideration and approval.*

APPLICATION INFORMATION

A CONTACT DETAILS

Name	Pauline Whitehead
Telephone number	01403 750786
E-mail address	Parish.clerk@northhorsham-pc.gov.uk
Position in organisation	Clerk to the Council

B ABOUT YOUR ORGANISATION

Name of Organisation	North Horsham Parish Council	
Address and postcode	Roffey Millennium Hall, Crawley Road, Horsham, West Sussex, RH12 4DT	
Parish Council	<input checked="" type="checkbox"/>	Prospective Neighbourhood Forum <input type="checkbox"/>

C AREA DETAILS

Intended Name of Neighbourhood Area		North Horsham Parish Neighbourhood Plan Area
Extent of the area and boundaries	Whole Parish/Neighbourhood Forum area?	<input checked="" type="checkbox"/>
	Part of a Parish/Neighbourhood Forum area?	<input type="checkbox"/>
	Is this a joint application with a neighbouring Parish or Forum?	<input type="checkbox"/>
	Is any part of this area within the South Downs National Park?*	<input type="checkbox"/>
Add a Map Reference Number	Please provide a Map showing your draft Plan Designation Area Preferably using an Ordnance Survey base map - with copyright acknowledgement.	
<input type="text"/>	Show clearly the boundary of the intended Neighbourhood Plan area and if different from the Parish or Forum area the boundary of these and include the boundary of the District Council (and South Downs National Park if applicable).	

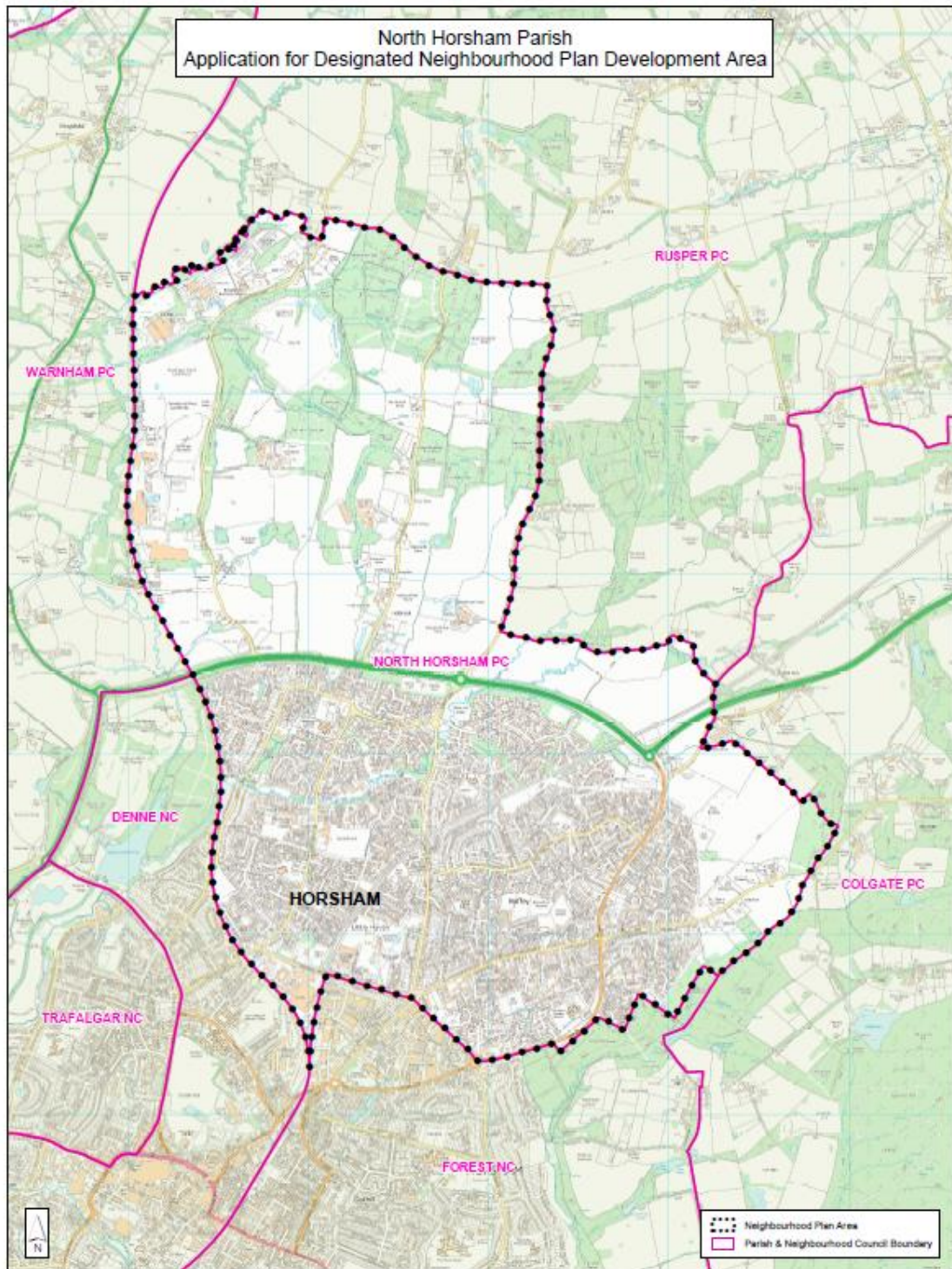
C STATEMENT

Plan Area Statement (required) Explain why this area is considered appropriate to be designated as a neighbourhood development plan area <i>Please use another sheet if necessary</i>	North Horsham Parish covers the wards of Roffey North and South and Holbrook East and West. Whilst all of the wards have different and distinctive characteristics, they work together as North Horsham Parish which has its own identity and which complements Horsham Town and neighbouring parishes.
D SUPPORTING INFORMATION Supporting Information (optional) For publicity purposes <i>You could use this to e.g explain your objectives in producing a Neighbourhood Plan</i> <i>Please use another sheet if necessary</i>	

E DECLARATION

I / We hereby apply to designate a Neighbourhood Area. <i>In the case of joint applications, please provide the name of the relevant person and attach a confirmation letter on behalf of each Parish</i>	Name and position Pauline Whitehead BA (Hons) FILCM Date 4 th January 2017
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Appendix B – Map of area covered by application for Neighbourhood Plan Designation



Horsham District Council
 Park North, North Street, Horsham,
 West Sussex. RH12 1RL
 Rod Brown - Head of Planning & Environmental Services

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Application to the Horsham District Council under The Neighbourhood Planning (General) Regulations 2012 Regulation 5			
Reference No :	Date : 30/01/2017	Scale : 1:20,000 (at A3)	
Drawing No :	Drawn :	Checked :	Revisions :

Appendix C -Summary of Representation and HDC Response

Ref:	Gladman Representation (2 June 2017)	HDC Response
1	<i>'Gladman wish to participate in the neighbourhood plan's preparation and to be notified of further developments and consultations in this regard. We would also like to offer our assistance in the preparation of the neighbourhood plan and invite the Parish Council to get in touch regarding this.'</i>	Noted. This response will be shared with North Horsham Parish Council to ensure they are made aware of this offer.
2	The neighbourhood plan is required to be in general conformity with the 'Basic Conditions'.	Noted. No further comment.
3	High Court Judgement In preparation of the Neighbourhood Plan, regard should be given to the following High Court Judgements: Woodcock Holdings Ltd. v Secretary of State for Communities [2015] Crownhall Estates Ltd v Chichester District Council [2016]	Noted. No further comment.
4	National Planning Policy Framework The neighbourhood plan should be prepared in conformity with the strategic requirements for the wider area as confirmed in an adopted development plan and have regard to updates to the PPG and in particular meeting local housing needs	Noted. No further comment.
5	Relationship with Local Plans <i>'The Neighbourhood Plan may need to consider the allocation of housing land and additional housing reserve sites to meet housing need and to ensure that the Neighbourhood Plan remains effective over the course of its lifetime.'</i>	Noted. The Council and Parish will work together to ensure that the Neighbourhood Plan is in general conformity with the Horsham District Planning Framework and any subsequent review as appropriate. It will be necessary to consider this in the context of the recent approval of up to 2,750 homes at the strategic development site on land North of Horsham within the parish (2,500) and the Council's five year land supply.
6	<i>'In accordance with the Neighbourhood Plan Basic Conditions, Neighbourhood Plan policies should align with the requirements of the Framework and the wider strategic policies for the area set out in the Council's Local Plan. Neighbourhood Plans should provide a policy framework that complements and supports the requirements set out in these higher-order documents, setting out further, locally-specific requirements that will be applied to development proposals coming forward.'</i>	Noted. No further comment.
7	The steering group should have regard to the Environmental	Noted. No further

	Assessment of Plans and Programmes Regulations 2004 (SEA Regulations)	comment.
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