**Strategic Housing & Economic Land Availability Assessment (SHELAA)**

**Site Submission Form**

This form should be used to suggest new potential development sites to Horsham District Council or to provide updates to sites which have already been submitted to the Council.

Please complete this form to the best of your knowledge. Please fill in a separate form for each site you wish to be considered.

DO submit sites that:

* Are likely to become available for development or redevelopment within the next 1-5, 6-10 or 11+ years
* Could accommodate 5 or more dwellings (for housing proposals)
* Is above 0.25ha or 500m2 floorspace (for economic development proposals)
* Are accompanied by a clear site map (ideally 1:1250 scale on an OS map base) clearly showing the site boundary. **We will not accept sites unless a map is provided.**

DO NOT submit sites that:

* Are NOT accompanied by a clear site map showing the location of the site. Already have planning permission for development, unless a new and different proposal is likely in the future
* Are allocated within a Made Neighbourhood Development Plan
* Are outside Horsham District or are within South Downs National Park

Please note that information submitted regarding sites as part of the SHELAA will be within the public domain. We will not however publish land ownership or personal details. To comply with General Data Protection Regulations personal data will be processed in accordance with our Privacy Policy which is available from the Council website at this link: <https://www.horsham.gov.uk/privacy-policy>

Please return this form together with a map (ideally 1:1250 scale) clearly identifying the site boundary to [strategic.planning@horsham.gov.uk](mailto:strategic.planning@horsham.gov.uk). Alternatively the form can be sent to:

Strategic Planning Team

Horsham District Council

Parkside

Chart Way, North Street

Horsham

West Sussex

RH12 1RL

For more information please contact the Strategic Planning & Sustainability Team on 01403 215398 or at the email address above.

If you wish to be kept informed of any consultations regarding the SHELAA or the Local Plan then **please register your details on our “Inovem” consultations portal at the link below**.

<https://strategicplanning.horsham.gov.uk/consult.ti/system/register>

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| --- | --- | --- | --- | --- | --- | --- | --- |
| **Your Details** | | | | | | | |
| Name | |  | | | | | |
| Company (if applicable) | |  | | | | | |
| Address: | |  | | | | | |
| Postcode: | |  | | | | | |
| Telephone Number(s): | |  | | | Mobile: |  | |
| Email: | |  | | | | | |
| I am: | The Landowner | |  | A Registered Social Landlord | | |  |
| A Planning Consultant | |  | A Developer | | |  |
| A Land Agent | |  | Other (please specify) | | |  |
| If you are not the landowner, who is the registered owner/s? | |  | | | | | |
| Are all relevant landowners aware of and do they support this submission? | | **YES / NO\*** | | | | | |
| We may need to contact you from time to time to request updates on your proposals or let you know about changes to the SHELAA or as part of the local plan review process. Please confirm that you are happy for us to write to you in connection with the SHELAA or Local Plan Review. | | | | **YES / NO\*** | | | |

\*delete as appropriate

|  |  |
| --- | --- |
| **Site Details** | |
| Existing SHELAA reference number (if relevant) |  |
| Site Address |  |
| Site Area (hectares): |  |
| Proposed development area if different from site area (hectares) |  |
| Current Land Use(s): |  |
| Surrounding Land Use(s): |  |
| Relevant Planning History: |  |

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Development Details** | | | | | | | | | |  | |  |
| Proposed Use of site | Economic |  | Housing | |  | | Mixed Use |  | | Other (please specify)\* | |  |
| Details of proposed scheme | Please use the box below to provide more information about your proposals. Information provided should include aspects such as:   * Proposed number of homes / type of unit (e.g. older persons housing), tenure * Type of business proposal (e.g. office / warehousing) and anticipated floorspace | | | | | | | | | | | |
|  | | | | | | | | | | | |
| Any relevant land designations?  (Eg Ancient Woodland, Area of Outstanding Natural Beauty, Conservation Area, Listed Buildings, flood risk) |  | | | | | | | | | | | |
| Any other known constraints to development?  (e.g. land ownership / legal agreements, land contamination ownership factors) |  | | | | | | | | | | | |
| Your proposals to overcome constraints: |  | | | | | | | | | | | |
| Please provide any other relevant information we should be aware of as part of our assessment. |  | | | | | | | | | | | |
| Please indicate the timescale in which you consider the land is available for development: \*\* | 0 – 5 years |  | | 6 – 10 years | |  | | | 11 – 15 years | |  | |
| If you are proposing your site for housing please indicate the number of homes you anticipate would be delivered each year and total. |  | | | | | | | | | | | |
| **Submission date** **& Signature** |  | | | | | | | | | | | |

\*Other possible uses include Leisure, Tourism (including hotels) Gypsy and Travellers,

\*\* If the build out will take place over more than five years please select more than one box, to indicate when you anticipate development would commence and then over what period the build out will cover