**Assessment of Potential Sites for Gypsies, Travellers and Travelling Showpeople - Site Proforma 2019**

**Background**

Horsham District Council is seeking information on potential sites for future use by Gypsies, Travellers and Travelling Showpeople.

The Council plans to allocate sites in the next iteration of the Local Plan to meet the needs of the Gypsies, Travellers and Travelling Showpeople community into the future.

Please complete one site proforma for each site which you would like to be considered for allocation for future Gypsy, Traveller or Travelling Showpeople use.

Definitions:

Gypsy and Traveller sites - Sites can vary in size, although they should be at least large enough to accommodate one pitch. A pitch is an area of land where a Gypsy or Traveller household can reside; typically this may contain a building, parking space and one or more caravans with sufficient space to enable the easy manoeuvrability of caravans up to 20 metres in length. The site must be accessible by vehicles and be served, or be capable of being served, with water, electricity, drainage and sanitation.

Travelling Showpeople sites - Sites normally accommodate both residential and business uses, including the storage and repair of fairground equipment. Larger sites are often subdivided into individual family ‘plots’ or ‘yards’. The site must be accessible by large vehicles and be served, or be capable of being served, with water, electricity, drainage and sanitation.

**Please be aware that the submitted details cannot be treated as confidential.**

**Section 1 – Site Details**

|  |
| --- |
| 1. ***Site Address:***
 |
| 1. ***Area (hectares or acres)***:
 |
| 1. ***Current Use***:
 |

***Please enclose a site plan on an OS base, showing***

* Site boundaries
* Access point(s) to serve the proposed development
* Surrounding features (e.g. road names) to ensure the site can be clearly identified
1. ***Can the site be viewed from public vantage points?***

|  |  |  |
| --- | --- | --- |
| Yes  |  | Go to Q6 |
| No |  | Go to Q5 |

1. ***If No, please provide contact details of the person with whom access to the site should be arranged***:

|  |
| --- |
|  |

**Section 2 – Land Ownership and Control**

1. ***Is the site, including the proposed means of access, in a single ownership or control?***

|  |  |  |
| --- | --- | --- |
| Yes  |  | Go to Q8 |
| No |  | Go to Q7 |

1. ***If No, please show the extent of the different ownerships and the extent of any land options on a site plan.***
2. ***Have any Gypsies or Travellers or Travelling Showpeople expressed an interest in living on the site?***

|  |  |  |
| --- | --- | --- |
| Yes |  |  |
| No |  |  |

1. ***Is the site currently for sale?***

|  |  |  |
| --- | --- | --- |
| Yes |  |  |
| No |  |  |

**Section 3 – Your Contact Details**

|  |
| --- |
| 1. ***Name*:**
 |
| 1. ***Company***:
 |
| 1. ***Address***:
 |
| 1. ***Phone number***:
 |
| 1. ***Email***:
 |
| 1. ***Client (if appropriate):***
 |
| 1. ***Date:***
 |

1. ***Are you***

|  |  |  |
| --- | --- | --- |
| Agent /Planning consultant |  | Go to Q19 |
| Landowner |  | Go to Q20 |
| Parish Council |  | Go to Q19 |
| Registered social landlord |  | Go to Q19 |
| Developer |  | Go to Q19 |
| Other  |  | Go to Q18 |

1. ***If ‘Other’, please specify below***

|  |
| --- |
|  |

1. ***If you are not the landowner, do you have the landowners’ authority to promote this site as a potential site for Gypsies and Travellers or Travelling Showpeople?***

|  |  |  |
| --- | --- | --- |
| Yes  |  |  |
| No |  |  |

**ADDITIONAL INFORMATION:**

**Any further information you can provide about the site would be very useful.**

**Please complete as many of the following sections as you can.**

**Section 4 - Constraints**

1. ***To the best of your knowledge, are there any constraints which could affect the developability of this site for use?***

|  |  |  |
| --- | --- | --- |
| Yes  |  | Go to Q21 |
| No |  | Go to Q23 |

1. ***If Yes, please tick which constraints apply:***

|  |  |
| --- | --- |
| Access |  |
| Adjacent uses |  |
| Contamination/pollution |  |
| Flood risk |  |
| Ground conditions (e.g. drainage) |  |
| Infrastructure (e.g. utilities) |  |
| Land ownership |  |
| Landscape impact |  |
| Legal (covenants, options etc) |  |
| Listed building(s)  |  |
| Noise |  |
| On-site hazards (e.g. Japanese Knotweed, pylons) |  |
| Protected species/habitats |  |
| Relocation of existing uses |  |
| Topography |  |
| Tree Preservation Order(s) |  |
| Other |  |

1. ***If you answered Yes to Question 20, and ticked Question 21, then please provide details of the identified constraints, and possible ways to overcome them, then go to Q23.***

|  |
| --- |
|  |

**Section 5 - Facilities and utilities**

***Based on your assessment:***

1. ***To the best of your knowledge, are these services available on site?*** Please tick if available

|  |  |
| --- | --- |
| Water |  |
| Sewerage |  |
| Electricity |  |
| Gas |  |

1. ***Where is the closest local facility to the site?*** Please identify location of facility

|  |  |
| --- | --- |
| **Facility** | **Settlement (name)** |
| Shop |  |
| Primary school |  |
| Doctors/GP surgery |  |
| Bus stop |  |
|  |  |

**Section 6 - Gypsy and Traveller pitches or Travelling Showpeople plots**

***Based on your assessment:***

1. ***How many Gypsy and Traveller pitches\* or Travelling Showpeople plots\* do you believe the site could accommodate?***

|  |
| --- |
|  |

\*See introduction for definitions.

**Section 7 – Additional Information**

1. ***Please provide any additional information below.***

|  |
| --- |
|  |

Thank you for this information. Please return your completed pro-forma, preferably by email, to reach Horsham District Council, by 5pm Friday 30 August 2019

By email to: strategic.planning@horsham.gov.uk

By post to:

Strategic Planning

Horsham District Council

Parkside

Chart Way Horsham

West Sussex

RH12 1RL

***Please don’t forget to enclose a clear site plan.***

***Thank you!***